

Montville Township Public Library
Board of Trustees Meeting
September 13, 2021
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

OPEN SESSION

<i>MEMBERS PRESENT</i>
Mr. Thomas Mazzaccaro
Mr. Charlie Grau
Mrs. Jane Hines
Mr. Robert Donohue
Mr. David Tubbs
Mrs. Dianna Paradise
Ms. Linda Peskin
<i>MEMBERS ABSENT</i>
Mr. Carmen Allora
Mayor Frank Cooney

Catherine LaBelle, Library Director – Present

Molly Hone, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Mazzaccaro, at 7:00p.m.

II. Open Public Meetings Act Statement

Mr. Mazzaccaro stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website and at the Library’s Information Desk once they have been officially approved.

III. Adoption of Minutes

A. *Ms. Peskin made a motion to approve the August 9, 2021, Regular Session minutes, seconded by Mrs. Hines*

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Tubbs abstained; Mr. Donohue yes; Mr. Grau yes; Motion Carried.

IV Public Comments –

None

V Reports of Officers –

Tom Mazzaccaro – President

Mr. Mazzaccaro reported that Mr. Allora has resigned as both Treasurer and Trustee. A new Treasurer will be nominated during Old Business.

Linda Peskin – Vice-President

Ms. Peskin had no report.

Dianna Paradise – Secretary

Mrs. Paradise had no report.

Carmen Allora – Treasurer

Mr. Allora absent, no report.

Robert Donohue – Assistant Treasurer

Mr. Donohue stated that the budget is in order.

VI Report of Liaisons

Mayor – Mayor Cooney absent, no report.

Superintendent Liaison of Schools – Mr. Tubbs stated that schools are open full time. He thanked the Library staff for their work with the summer reading program.

VII. Committee Reports

Finance: Mr. Donohue stated that a Treasurer is needed to sign checks for the remainder of 2021. Ms. Peskin will be the interim Treasurer until the end of the year.

Personnel: Catherine stated that Brandy Neary, the new Young Adult/Community Services Librarian stated on August 30th. She will hold her first TAB meeting this week.

Buildings & Grounds: Mrs. Hines stated there will be a meeting on September 28th with the Engineer regarding the HVAC.

Patron Services/Technology: Mr. Donohue stated that they met last month and discussed the child safety policy.

VIII. Library Director – Catherine LaBelle – see attached written report.

Catherine stated that the summer reading program went well. The focus groups are set up for September 23 for the parents and staff and September 30th for the teen group. The M.A.I.N. assessment has been reduced by 4% for 2022. The Library is participating in Montville Day on October 3rd. Catherine and Molly will set up a table and are hoping to be able to issue Library Cards to new residents.

IX. Resolutions/Motions

- A. Resolution to approve the checks numbered 15040 and 15096 dated August 1 to August 31, 2021 in the amount of \$51,794.33.

Motion made by Mr. Donohue and seconded by Ms. Peskin

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Tubbs yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried.

- B. Resolution to accept staff salaries for the month of August 2021 in the amount of \$55,572.58

Motion made by Mr. Donohue and seconded by Ms. Peskin

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Tubbs yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

- C. Resolution to accept the resignation of Library Board Treasurer, Carmen L. Allora, effective August 25, 2021.

Motion made by Mr. Grau and seconded by Mrs. Paradise, with regret.

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Tubbs yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

D. Resolution to approve the Child Safety Policy.

Motion made by Mr. Donohue and seconded by Mrs. Hines

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Tubbs yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

E. A motion was made to amend the child age to 10 years of age in the Code of Conduct to coincide with the new Child Safety Policy.

Motion made by Mr. Donohue and seconded by Mr. Tubbs

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Tubbs yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

X. **Public Comments** –

None

XI. **Old Business**

A. Interim Treasurer – Mr. Donohue made a motion to nominate Ms. Peskin as the interim Treasurer, effective immediately, for the remainder of 2021. Seconded by Mrs. Hines. All in favor by voice vote.

B. Vice-President – Ms. Peskin made a motion to nominate Mrs. Hines as the interim Vice-President, effective immediately, for the remainder of 2021. Seconded by Mr. Grau. All in favor by voice vote

XI. **New Business**

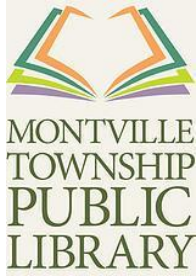
None

XII. **Executive Session**

None

XIV. **Adjournment**

Motion to adjourn was made by Ms. Peskin seconded by Mrs. Hines; meeting was adjourned at 7:21pm.



Montville Township Public Library

Director's Report

October 15, 2021

Fall has arrived at the Library, with children fully returning to school, and to after school studying and hanging out in the building. Our seating areas are now used throughout the day, and in-person programming is running smoothly with full registrations. We have heard much positive feedback about the return to in-person events as the community is very happy to come together for some much-needed personal interaction. This month we also received our per capita state aid funds which increased to \$11,814 and found out that our municipal allotment for 2022 will increase by \$41,000.

This past month, we welcomed 156 new library users, including 75 new cards from the elementary schools through a September is Library Card Sign-up Month registration push. In September, 6,044 visitors passed through our doors. The Circulation team processed 581 new items. We shipped out 1300 items to member libraries. Circulation decreased during the pandemic, but it has increased 30% overall in 2021 with 145,768 items circulated so far as compared with 123,294 at this time in 2020.

Buildings and Grounds

The Fire Marshall completed the annual inspection and found the door in the east HVAC air handler room could not be opened. We called John from J. Eckert Locksmiths. He determined it was not a problem with the panic bar or the lock but the door and jam are warped and need to be replaced. We contacted three vendors asking for proposals. Only one responded, New Jersey Door Works from Hillside, with a quote for \$3,465.

Engineered Security Systems repaired several fire horn strobes (the alarms that combine siren and flashing lights) and tamper devices

Walter and the Circulation team worked very hard to address one of the points from the staff survey – the need for more room to work in staff areas. They cleaned up, removed unnecessary shelving, and rearranged desks to create an improved workflow in the Circ office. Overall this year, the entire staff has done an amazing job of emptying storage areas of unnecessary material and broken furniture. Special thanks to Jeanne, Pam and Janina for their work on the clean-up project.

Finance

Our 2022 Township allotment will be \$1,676,877. This is \$41,156 more than last year.

We received the per capita state aid check for \$11,814, which is \$2,486 more than last year. Per capita state aid is the largest public library grant program administered by the State Library.

We received the Bank of America procurement card. Catherine, Molly and Jeanne attended online sessions with Bank of America representative Luke Drawdy on set-up and safety protocols. The timing is perfect because we just received notice from the NJ State Police that they no longer accept checks or money orders for background checks, all payment must be made online with a credit or debit card.

Marketing and Outreach:

Library Crossroads completed Focus Groups with Teens, Older Adults, Parents, and our Staff. Their final report is now due and Molly and I will use the information from the staff and community in the creation of the 2022-24 Strategic Plan.

At the Library's table during Montville Day, Molly and I shared Library information with over 300 people and registered 5 new library cards. Many of the people we spoke with already had library cards and shared kind words about the Library. Three lucky winners took home raffle baskets with books and other activities. The Township once again gave us a great spot right at the front and we enjoyed seeing new and familiar faces as people arrived. We purchased a new banner for the occasion which includes our logo

and vision statement, "The Place to Grow." We will use the banner for future outreach events.

Molly and I attended the Chamber of Commerce Luncheon on Oct 13. We had the opportunity to hear Mayor Cooney speak about the state of business development in the township and to discuss library services and possible partnerships with chamber members.

Risa visited Kiddie Academy twice and read to a combined total of 49 children.

Patron Services:

The revamping of the adult stacks and seating is progressing well. With the help of Molly, Michael, Risa, and Pam, we completed bookstore browse relabeling of the Adult non-fiction collection. Walter and the entire circulation team did a great job of keeping up with the many carts presented for relabeling. Glenn Goble of Library Interiors and I went over the furniture and work order to finalize it. He will bring in the laminate and fabric choices for the furniture next week and the final order will then be placed. Most of the furniture should ship within 6 weeks, except the armchairs which may take 12 weeks. Glenn and I will set dates for removing stacks and the old reference desk.

September Montville "U" offerings included a timely and informative talk by the NJ Department of Consumer Affairs on Consumer Fraud and Avoiding Senior Scams. 21 people attended. Landi Simone, of Gooseneck Farms in Montville, explained to an audience of 25 how to maintain bee colonies and how bee colonies produce honey. The Center for Family Services presented a program on Resiliency in the Time of COVID to an audience of 12. Amy instructed a full house on how to make doily-inspired personalized tote bags. Bernadine Ferarro taught 13 crafters how to decoupage a keepsake box in the monthly evening craft class.

Forty patrons enjoyed a talk about the value of so-called "treasures" that people may be holding onto in their attics and basements by Certified Appraiser Mike Ivankovich. Mike will return for a virtual appraisal in January.

Monday Movies returned to the auditorium. This month's films included "Minari," "Let Him Go," and "Bad Education." Our popular weekly Chair Yoga class continues to draw an enthusiastic group.

The Adult Book Club continued to meet in the Pio Costa Auditorium in September. The afternoon group discussed the historical fiction book "Code Name Helene." We welcomed two new participants. The Evening group enjoyed "The Vanishing Half," and welcomed one new member.

This month's technology offerings included "iPad Tips & Tricks," "How to Download Apps & App Suggestions" and "How to Boost Your WiFi." Classes were offered in the daytime and evening to a total of 22 people.

We introduced a new children's' program in September: Move & Groove with Miss Jolie, a movement and music program for toddlers. Twenty-five kids moved and grooved outside and a fun time was had by all. Miss Jolie will return in October and November.

We celebrated Back to School with two sessions of Risa's Back to School Storytime, with a total of 18 kids tuning in. They read "Pete the Cat: Rocking in My School Shoes," a perennial favorite. The Kids' Book Club also celebrated the return to school by reading "Back to School: Weird Kids Rule" by Dan Gutman. Thirteen kids tuned in.

Ten kids attended Risa's Hispanic Heritage Month Storytime. They counted to 20 in Spanish both forward and backward, read stories including "La Princesa and the Pea," and made another great craft designed by our own Angie Joo: maracas out of spoons, ribbons, and plastic eggs complete with M&Ms.

To welcome fall, Amy led 12 Messy Munchkins in making burlap owls. Eighteen Art Explorers learned about Dutch artist Piet Mondrian and made a bookmark in his style of geometric boxes and primary colors. Twelve children learned about "W" and "X" at ABC Wednesdays.

In teen news, this September marked the first Teen Advisory Board meeting of the school year. TAB officers introduced themselves, members ran to be committee directors, and program ideas were discussed. Brandy held a Meet and Greet event attended by 25 teens. 6 teens attended the Teen Focus Group and shared thoughtful feedback. We had our first monthly virtual chess club meeting, which will meet every last Tuesday of the month. 26 teens participated in our Teen Grab and Go Crafts. A very special thank you to Angie who kept the very popular Grab N'Go crafts afloat during the hiring process for our new Teen Librarian.

We purchased half the eBooks for the Education, Health, and Career collection, made possible by the ARPA mini-grant. We will monitor the circulation of the collection and purchase the second half in 6 months, using data from the first round of purchases.

I placed our first order with Ingram, a new book and A/V vendor, for video games selected by Michael DeVincenzo.

Staff Training/ Development

Molly and I registered for the Public Library Association Conference in Portland, OR from March 23-25, 2022. We are very excited and grateful for the opportunity to get back to in-person conferences and development.

I virtually attended Library Journal's Day of Dialog, which included sessions with authors and publishers on upcoming books and trends in the publishing industry.

Technology

Michael DeVincenzo deployed three new public computers, replacing computers that were past the end of their useful life. The new computers are fast and reliable, and the response from patrons has been positive. Within the first hour of turning them on, people noticed an improvement in the speed of processing and internet connection.

Lenny from HiTech Computers checked our old electronic equipment and advised us what to keep (for parts, etc.) and what could be recycled. Fred from DPW picked up the equipment and brought it to the Township Electronic Recycling Day on September 25.

Michael also streamlined the mobile version of the website for easier use and navigation. It now takes less scrolling to get past the navigation menu and reach the main content of each page.

Meetings

Sept 13 – Finance Committee Meeting

Sept 14 - MAIN ILS Committee Meeting – Walter

Sept 17 – MAYS Meeting – Brandy, Amy, Risa

Sept 21 – MAIN Digitech Meeting - Michael

Sept 21 - MAIN Circulation Advisory Group Meeting – Walter

Sept 22 – NJLA Professional Development - Molly

Sept 24 – MAIN Directors Meeting – Catherine

Sept 25 - Stat Code Mtg w/ Phillip Berg & Trevor Diamond – Walter, Catherine, Molly

Oct 14 – MAIN Membership budget meeting - Catherine

Oct 18 –Finance Committee & Board Meeting

Oct 20 – Patron Services Committee Meeting

Oct 26 – Buildings & Ground Committee Meeting

Respectfully submitted,

Catherine LaBelle

Director

FUND 01
BALANCE SHEET
AS OF: 09/30/21

2021

2020

Assets

01-100-00	Petty Cash - Circulation Desk	50.00	50.00
01-100-01	Petty Cash	341.92	341.92
01-100-02	Lakeland - Operating Checking	312,038.75	108,519.72
01-100-03	Lakeland - Payroll Account	9,021.91	33,435.88
01-100-04	Lakeland CD Accounts	251,085.47	266,741.17
01-100-08	Lakeland - Capital Reserve	165,363.11	280,229.08
01-100-10	Lakeland - Restricted Donations	30,449.02	27,891.70
01-140-01	Furniture & Fixtures	304,028.32	304,028.32
01-140-02	Property Plant Improvements	177,366.27	177,366.27
01-140-03	Computer Equip & Related Asset	131,627.57	131,627.57
01-140-04	Other Capital	38,632.24	38,632.24
01-140-05	Capital - Edmunds	5,137.50	5,137.50
	Total Assets	<u>1,425,142.08</u>	<u>1,374,001.37</u>

Liabilities & Fund Balance

01-200-00	Accounts Payable	73,000.00	73,000.00
01-200-11	Sick Hrs Year End Accrual	42,881.00	42,881.00
01-211-00	Section 125 withholding HDV	1,975.50	2,489.94
01-212-00	PERS 414/CINS withholding	19,673.98	20,705.32
01-218-00	Reserve for Encumbrances	73,553.76	115,165.20
01-400-01	Appropriation Reserve	978.92	1,044.46
	Total Liabilities	<u>212,063.16</u>	<u>255,285.92</u>

01-351-03	Restricted Fund Balance	99,950.89	99,950.89
01-390-04	Plant Fund - Investment in Fixed Assets	654,586.90	654,586.90
01-390-05	Fund Balance	364,177.66	364,177.66
	Total	<u>1,118,715.45</u>	<u>1,118,715.45</u>

Revenue	1,272,280.40	0.00
Less Expenses	<u>1,177,916.93</u>	<u>0.00</u>
Net	<u>94,363.47</u>	<u>0.00</u>
Total Fund Balance	<u>1,213,078.92</u>	<u>1,118,715.45</u>
Total Liabilities & Fund Balance	<u>1,425,142.08</u>	<u>1,374,001.37</u>

Range of Checking Accts: 01 OPERATING to 01 OPERATING Range of Check Ids: 15104 to 15168
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
15104	09/30/21	BAKER005 Baker & Taylor	5,404.33		70
15105	09/30/21	BARNE005 Barnes & Noble, Inc.	137.70		70
15106	09/30/21	BRANDY Brandy Neary	110.66		70
15107	09/30/21	BRIAN RO Brian Rose	250.00		70
15108	09/30/21	BRODA005 Brodart Co.	43.29		70
15109	09/30/21	CAINS005 Cain & Sons Fire Equip., Inc.	144.00		70
15110	09/30/21	CATHERI Catherine LaBelle	603.00		70
15111	09/30/21	CLASSACT Class Act Embroidery	378.00		70
15112	09/30/21	CONDURSO Condursos Garden Center	61.34		70
15113	09/30/21	DEBORAH Deborah Blackwell	800.00		70
15114	09/30/21	DEMCO005 Demco, Inc.	1,533.30		70
15115	09/30/21	DIREC005 Direct Energy Business	54.99		70
15116	09/30/21	DRCHR005 Dr. Christopher Bellitto	250.00		70
15117	09/30/21	DRCHR005 Dr. Christopher Bellitto	250.00		70
15118	09/30/21	ELECT005 Electronic Office Systems	199.00		70
15119	09/30/21	ELIZA005 Elizabeth Johansen	250.00		70
15120	09/30/21	ENGAG005 EngagedPatrons.org	250.00		70
15121	09/30/21	EXCEL005 Excellent Building Services	2,516.72		70
15122	09/30/21	FASTSIGN FastSigns	40.00		70
15123	09/30/21	GREG005 Gregory J. Della Pia	916.66		70
15124	09/30/21	HITEC005 HiTech Computer Services LLC	380.00		70
15125	09/30/21	IFPTE005 IFPTE	131.24		70
15126	09/30/21	INFORMAT Information Today, Inc.	104.95		70
15127	09/30/21	INFORMAT Information Today, Inc.	199.00		70
15128	09/30/21	IVYOMERE Ivy Omere	285.00		70
15129	09/30/21	J ECKERT J. Eckert Locksmiths, Inc.	120.00		70
15130	09/30/21	JEREMIAH Jeremiah's	706.00		70
15131	09/30/21	KANOPY Kanopy, Inc.	260.00		70
15132	09/30/21	LAWNW005 Lawn World, Inc.	450.00		70
15133	09/30/21	LIBRARYI Library Systems & Services	4,495.00		70
15134	09/30/21	MARTANNE Marianne Ciffer	540.00		70
15135	09/30/21	MIDWE005 Midwest Tape	0.00	09/30/21 VOID	0
15136	09/30/21	MIDWE005 Midwest Tape	1,359.22		70
15137	09/30/21	MIDWE005 Midwest Tape	1,254.90		70
15138	09/30/21	MOLLY Molly Hone	330.00		70
15139	09/30/21	MONTV005 Montville Chamber of Commerce	50.00		70
15140	09/30/21	MULTICUL Multi-Cultural Books & Videos	2,175.00		70
15141	09/30/21	NJNAT005 NJ Natural Gas Co.	351.80		70
15142	09/30/21	OPTIM005 Optimum	184.94		70
15143	09/30/21	ORIEEN005 Oriental Trading Company, Inc.	27.98		70
15144	09/30/21	PARETTE Parette Somjen Architects	7,153.01		70
15145	09/30/21	REBECCA Rebecca Manci	50.00		70
15146	09/30/21	REBECCA Rebecca Manci	50.00		70
15147	09/30/21	REBECCA Rebecca Manci	50.00		70
15148	09/30/21	REBECCA Rebecca Manci	50.00		70
15149	09/30/21	REBECCA Rebecca Manci	50.00		70
15150	09/30/21	SHARON R Sharon S. Rogovin	100.00		70
15151	09/30/21	SHARON R Sharon S. Rogovin	100.00		70
15152	09/30/21	SHARON R Sharon S. Rogovin	100.00		70
15153	09/30/21	SHARON R Sharon S. Rogovin	100.00		70
15154	09/30/21	STAPL005 Staples Advantage	192.51		70

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
15155	09/30/21	SUNRI005 Sunrise ShopRite	339.12		70
15156	09/30/21	SYNCB005 SYNCB/AMAZON	147.51		70
15157	09/30/21	TECHN005 Technology Integrators	125.00		70
15158	09/30/21	TECHN005 Technology Integrators	125.00		70
15159	09/30/21	TECHN005 Technology Integrators	125.00		70
15160	09/30/21	TECHN005 Technology Integrators	125.00		70
15161	09/30/21	THE RECO The Record	557.20		70
15162	09/30/21	TOWNS005 Township of Montville	8,566.28		70
15163	09/30/21	TOWNS005 Township of Montville	18,554.75		70
15164	09/30/21	ULINE Uline	211.00		70
15165	09/30/21	VENMILL VenMill Industries	28.97		70
15166	09/30/21	VERI0010 VERIZON	97.96		70
15167	09/30/21	VERI0010 VERIZON	518.05		70
15168	09/30/21	WHARTON wharton Public Library	6.00		70

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	64	1	65,120.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	64	1	65,120.38	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	1,762.53	0.00	0.00	1,762.53
	1-01	54,098.07	0.00	2,106.77	56,204.84
CAPITAL BUDGET	1-02	<u>7,153.01</u>	<u>0.00</u>	<u>0.00</u>	<u>7,153.01</u>
Year Total:		61,251.08	0.00	2,106.77	63,357.85
Total of All Funds:		<u>63,013.61</u>	<u>0.00</u>	<u>2,106.77</u>	<u>65,120.38</u>

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 1- - - to 1- - -

Include Non-Anticipated: Yes

Year To Date As Of: 09/30/21

Budget Account Range: 1- - - to 1- - -

Include Non-Budget: No

Current Period: 09/01/21 to 09/30/21

Print Zero YTD Activity: No

Prior Year: 09/01/20 to 09/30/20

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
1-01-401-01	Fines Income	\$12.70	\$7,500.00	\$273.41	\$2,120.31	-\$5,379.69	28%
1-01-401-03	Copier Income	\$0.00	\$700.00	\$24.42	\$190.00	-\$510.00	27%
1-01-401-05	Computer Print Outs Income	\$0.00	\$1,800.00	\$118.95	\$822.54	-\$977.46	46%
1-01-401-07	Township Income	\$137,841.92	\$1,676,900.00	\$139,739.75	\$1,257,657.75	-\$419,242.25	75%
1-01-401-08	Donations Income	\$0.00	\$0.00	\$0.00	\$13.46	\$13.46	0%
1-01-401-09	Lost Items	\$30.00	\$1,000.00	\$92.00	\$769.05	-\$230.95	77%
1-01-401-10	State Aid Income	\$0.00	\$9,500.00	\$0.00	\$0.00	-\$9,500.00	0%
1-01-401-11	Miscellaneous Income	\$0.00	\$400.00	\$0.00	\$1,887.34	\$1,487.34	472%
1-01-401-15	Interest Income	\$37.66	\$4,500.00	\$47.29	\$4,522.32	\$22.32	100%
1-01-401-16	Lost Cards	\$0.00	\$300.00	\$6.00	\$87.00	-\$213.00	29%
1-01-401-18	Disks/Faxes	\$0.00	\$400.00	\$24.00	\$88.60	-\$311.40	22%
	Program 401 Total	\$137,922.28	\$1,703,000.00	\$140,325.82	\$1,268,158.37	-\$434,841.63	74%
1-01-402-30	Restricted Contributions	\$0.00	\$7,500.00	\$545.60	\$3,322.03	-\$4,177.97	44%
1-01-402-35	ELL Program Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-402-45	Founding Era Grant	\$0.00	\$800.00	\$0.00	\$800.00	\$0.00	100%
1-01-402-55	Grow With Google Grant	\$0.00	\$2,000.00	\$0.00	\$0.00	-\$2,000.00	0%
1-01-402-65	American Rescue Plan Act 2021	\$0.00	\$5,000.00	\$0.00	\$0.00	-\$5,000.00	0%
	Program 402 Total	\$0.00	\$15,300.00	\$545.60	\$4,122.03	-\$11,177.97	27%
	Revenue Total	\$137,922.28	\$1,718,300.00	\$140,871.42	\$1,272,280.40	-\$446,019.60	74%

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-01-601-000	B-1 - COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-010	Salaries & Wages Expense	\$80,276.09	\$790,900.00	\$86,665.50	\$536,667.22	\$0.00	\$254,232.78	68%
1-01-601-020	Accrued Salaries/Wages Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-050	ELL Program Grant Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-100	Taxes/FICA/UE	\$6,271.58	\$64,500.00	\$6,916.04	\$43,269.10	\$0.00	\$21,230.90	67%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-601-110	Health Benefits Expense	\$6,483.74	\$113,300.00	\$6,590.75	\$68,884.45	\$0.00	\$44,415.55	61%
1-01-601-120	PERS Expense	\$0.00	\$96,800.00	\$0.00	\$92,206.00	\$0.00	\$4,594.00	95%
1-01-601-130	DCRP Expense	\$473.86	\$3,200.00	\$0.00	\$1,750.31	\$0.00	\$1,449.69	55%
	Program 601 Total	\$93,505.27	\$1,068,700.00	\$100,172.29	\$742,777.08	\$0.00	\$325,922.92	70%
1-01-602-000	B-2 - COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-602-010	Collection Development Software	\$0.00	\$5,000.00	\$4,495.00	\$4,495.00	\$0.00	\$505.00	90%
1-01-602-020	Adult Books	\$2,658.76	\$27,000.00	\$4,433.84	\$24,317.76	\$4,608.52	-\$1,926.28	107%
1-01-602-030	Adult BOCD	\$29.83	\$2,500.00	\$83.66	\$1,731.55	\$0.00	\$768.45	69%
1-01-602-040	Adult DVD	\$254.74	\$11,000.00	\$412.51	\$3,704.89	\$470.33	\$6,824.78	38%
1-01-602-050	Adult eBooks	\$242.26	\$6,000.00	\$1,508.23	\$6,165.72	\$1,570.61	-\$1,736.33	129%
1-01-602-060	Adult eAudio	\$135.33	\$6,000.00	\$126.49	\$1,820.76	\$65.00	\$4,114.24	31%
1-01-602-070	Adult Music CD	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
1-01-602-090	Periodicals	\$796.46	\$11,000.00	\$662.15	\$4,057.44	\$0.00	\$6,942.56	37%
1-01-602-110	Games	\$1,295.22	\$7,000.00	\$0.00	\$1,756.01	\$829.32	\$4,414.67	37%
1-01-602-120	J Books	\$4,286.98	\$25,000.00	\$2,540.92	\$16,248.32	\$3,887.73	\$4,863.95	81%
1-01-602-130	J BOCD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-140	J DVD	\$114.24	\$2,000.00	\$168.66	\$947.86	\$225.68	\$826.46	59%
1-01-602-150	J eBooks	\$303.01	\$1,000.00	\$0.00	\$1,343.00	\$0.00	-\$343.00	134%
1-01-602-160	J eAudio	\$161.26	\$1,000.00	\$0.00	\$628.59	\$0.00	\$371.41	63%
1-01-602-170	J Music CD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-180	YA Books	\$1,489.15	\$7,500.00	\$360.83	\$4,348.69	\$856.40	\$2,294.91	69%
1-01-602-190	YA BOCD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-210	YA eBooks	\$60.67	\$1,000.00	\$0.00	\$759.26	\$0.00	\$240.74	76%
1-01-602-220	Young Adults eAudio	\$32.93	\$1,000.00	\$0.00	\$485.98	\$0.00	\$514.02	49%
1-01-602-230	Streaming	\$544.29	\$9,500.00	\$795.08	\$8,007.64	\$0.00	\$1,492.36	84%
1-01-602-240	On Line Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Program 602 Total	\$12,405.13	\$126,500.00	\$15,587.37	\$80,818.47	\$12,513.59	\$33,167.94	74%
1-01-603-000	B3 - PROGRAMS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-603-230	Program - Adult	\$730.44	\$13,000.00	\$1,532.97	\$9,251.03	\$1,377.17	\$2,371.80	82%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-603-240	Program - Children	\$350.73	\$4,500.00	\$916.60	\$4,037.36	\$115.73	\$346.91	92%
1-01-603-250	Summer Reading / Reading Programs	\$47.94	\$5,000.00	\$0.00	\$2,687.33	\$554.99	\$1,757.68	65%
1-01-603-260	Museum Passes	\$0.00	\$2,000.00	\$0.00	\$2,975.00	\$0.00	-\$975.00	149%
1-01-603-270	Programs YA	\$663.14	\$2,000.00	\$516.64	\$1,019.25	\$450.86	\$529.89	74%
1-01-603-280	Library-Wide Cultural/Family Programing	\$100.00	\$2,000.00	\$0.00	\$1,168.14	\$0.00	\$831.86	58%
1-01-603-300	Technology Programming	\$0.00	\$3,500.00	\$500.00	\$2,915.00	\$0.00	\$585.00	83%
1-01-603-310	25th Anniversary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-603-320	National Library Week	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
1-01-603-330	Online Programming	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0%
	Program 603 Total	\$1,892.25	\$40,000.00	\$3,466.21	\$24,053.11	\$2,498.75	\$13,448.14	66%
1-01-604-000	B-4 - SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-604-010	Business Office/Library/Print	\$1,181.90	\$11,500.00	\$597.98	\$8,478.26	\$253.47	\$2,768.27	76%
1-01-604-070	Postage - Supplies	\$50.00	\$1,000.00	\$216.28	\$1,055.18	\$0.00	-\$55.18	106%
1-01-604-080	Freight-Shipg (Non-Collection)	\$304.37	\$1,500.00	\$0.00	\$488.68	\$0.00	\$1,011.32	33%
	Program 604 Total	\$1,536.27	\$14,000.00	\$814.26	\$10,022.12	\$253.47	\$3,724.41	73%
1-01-605-000	B-5 - PUBLIC RELATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-605-040	PR - Mailing	\$0.00	\$1,000.00	\$0.00	\$1,200.00	\$0.00	-\$200.00	120%
1-01-605-060	PR - Materials	\$0.00	\$1,000.00	\$228.38	\$453.91	\$18.98	\$527.11	47%
1-01-605-070	Staff/Volunteer Recognition	\$372.00	\$1,000.00	\$56.33	\$776.37	\$0.00	\$223.63	78%
	Program 605 Total	\$372.00	\$3,000.00	\$284.71	\$2,430.28	\$18.98	\$550.74	82%
1-01-606-000	B- 6 - STAFF DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-606-010	Staff Development	\$90.00	\$3,600.00	\$2,285.00	\$2,442.94	\$68.96	\$1,088.10	70%
1-01-606-030	Reimb.Exp. (milg, lodg, meals)	\$0.00	\$400.00	\$0.00	\$25.00	\$0.00	\$375.00	6%
1-01-606-040	Professional Dues	\$0.00	\$1,500.00	\$153.00	\$1,003.00	\$0.00	\$497.00	67%
1-01-606-050	Conference Travel	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,010.00	\$490.00	80%
	Program 606 Total	\$90.00	\$8,000.00	\$2,438.00	\$3,470.94	\$2,078.96	\$2,450.10	69%
1-01-607-000	B-7 - UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-607-010	Utilities - Electric	\$6,315.74	\$57,500.00	\$0.00	\$17,727.35	\$0.00	\$39,772.65	31%
1-01-607-030	Utilities - Gas	\$328.14	\$15,000.00	\$406.79	\$11,254.80	\$0.00	\$3,745.20	75%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-607-040	Utilities - Telephone	\$593.49	\$6,000.00	\$616.01	\$5,060.56	\$0.00	\$939.44	84%
1-01-607-050	Internet Provider	\$184.94	\$2,500.00	\$184.94	\$1,664.46	\$0.00	\$835.54	67%
	Program 607 Total	\$7,422.31	\$81,000.00	\$1,207.74	\$35,707.17	\$0.00	\$45,292.83	44%
1-01-608-000	B-8 - PHYSICAL PLANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-608-010	Plant - Repairs, Bldgs,Grounds	\$1,240.22	\$21,600.00	\$120.00	\$5,186.85	\$4,049.65	\$12,363.50	43%
1-01-608-030	Plant - Cleaning/Maintenance	\$2,516.72	\$34,400.00	\$2,516.72	\$27,186.09	\$0.00	\$7,213.91	79%
1-01-608-040	Plant - Fire/Burglery Alarm	\$0.00	\$3,000.00	\$144.00	\$1,304.00	\$476.00	\$1,220.00	59%
1-01-608-050	Plant - HVAC Maintenance	\$0.00	\$16,000.00	\$0.00	\$4,054.00	\$4,054.00	\$7,892.00	51%
1-01-608-060	Plant - Lawn Sprinklers Maint	\$0.00	\$3,000.00	\$450.00	\$2,126.71	\$0.00	\$873.29	71%
1-01-608-090	Plant -Telephone Equipment	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-608-100	Plant - Records Retention/Destruction	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-608-110	Plant - Repairs HVAC	\$0.00	\$18,000.00	\$0.00	\$16,486.04	\$0.00	\$1,513.96	92%
1-01-608-120	Plant - Carpet Cleaning	\$0.00	\$2,100.00	\$0.00	\$439.00	\$0.00	\$1,661.00	21%
1-01-608-130	Plant - Window Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-608-140	Plant - Landscape Maintenance	\$140.00	\$2,000.00	\$0.00	\$875.00	\$975.00	\$150.00	92%
1-01-608-150	Plant - Concrete Repairs	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
	Program 608 Total	\$3,896.94	\$108,600.00	\$3,230.72	\$57,657.69	\$9,554.65	\$41,387.66	62%
1-01-609-000	B-9 - EQUIPMENT/MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-609-030	EM RFID Equipment	\$11,142.00	\$12,000.00	\$0.00	\$0.00	\$11,225.41	\$774.59	94%
1-01-609-050	EM - Copiers	\$0.00	\$2,000.00	\$199.00	\$755.40	\$0.00	\$1,244.60	38%
1-01-609-070	Computer Software	\$0.00	\$2,000.00	\$250.00	\$425.00	\$0.00	\$1,575.00	21%
1-01-609-075	Edmunds Software	\$4,400.00	\$4,500.00	\$0.00	\$0.00	\$4,532.00	-\$32.00	101%
1-01-609-080	EM - Audio/Visual	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-609-090	EM - Piano Tuning	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
1-01-609-100	EM - Postage Meter	\$0.00	\$800.00	\$0.00	\$510.12	\$0.00	\$289.88	64%
1-01-609-110	Envisionware Annual Contract	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0%
	Program 609 Total	\$15,542.00	\$23,100.00	\$449.00	\$1,690.52	\$15,757.41	\$5,652.07	76%
1-01-610-000	B-10 - EXPENSED EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-610-010	Color Copy Usage	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-610-020	Copier Usage B&W	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
	Program 610 Total	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0%
1-01-611-000	B-11 - PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-611-010	Audit	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
1-01-611-020	Accounting Fees	\$916.66	\$11,000.00	\$916.66	\$8,249.94	\$0.00	\$2,750.06	75%
1-01-611-030	MAIN Assessment	\$0.00	\$53,000.00	\$0.00	\$52,524.56	\$0.00	\$475.44	99%
1-01-611-070	Computer Support & Service	\$332.50	\$6,500.00	\$380.00	\$1,693.27	\$0.00	\$4,806.73	26%
1-01-611-100	Web Site Maintenace	\$46.97	\$500.00	\$0.00	\$76.32	\$0.00	\$423.68	15%
1-01-611-150	Legal	\$100.00	\$2,500.00	\$0.00	\$150.00	\$0.00	\$2,350.00	6%
1-01-611-250	Board Secretary	\$250.00	\$3,000.00	\$250.00	\$2,000.00	\$0.00	\$1,000.00	67%
1-01-611-260	Payroll Service Fee	\$690.58	\$8,000.00	\$726.03	\$6,073.88	\$0.00	\$1,926.12	76%
1-01-611-320	Other Professional Services	\$0.00	\$800.00	\$0.00	\$827.20	\$2,650.00	-\$2,677.20	435%
1-01-611-340	QPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Program 611 Total	\$2,336.71	\$90,300.00	\$2,272.69	\$71,595.17	\$2,650.00	\$16,054.83	82%
1-01-612-000	B-12 OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-612-010	Township In-Kind Services	\$0.00	\$50,400.00	\$11,761.87	\$47,047.48	\$0.00	\$3,352.52	93%
1-01-612-020	Township Insurances	\$0.00	\$28,500.00	\$6,792.88	\$27,171.52	\$0.00	\$1,328.48	95%
1-01-612-030	O/E- Contingencies	\$2,297.30	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
1-01-612-040	O/E - Licenses & Fees	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0%
1-01-612-060	O/E - Board Misc	\$0.00	\$1,800.00	\$6.48	\$445.58	\$59.97	\$1,294.45	28%
1-01-612-065	Delivery	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0%
	Program 612 Total	\$2,297.30	\$92,200.00	\$18,561.23	\$74,664.58	\$59.97	\$17,475.45	81%
1-01-613-000	B-13 - GRANT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-613-017	Founding Era Grant	\$0.00	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	100%
1-01-613-019	Grow With Google Grant	\$54.70	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0%
1-01-613-021	American Rescue Plan Act 2021	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
	Program 613 Total	\$54.70	\$7,700.00	\$0.00	\$800.00	\$0.00	\$6,900.00	10%
	Budget Total	\$141,350.88	\$1,668,600.00	\$148,484.22	\$1,105,687.13	\$45,385.78	\$517,527.09	69%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
01			Prior	Current	YTD			
	Revenue:	\$137,922.28	\$140,871.42	\$1,272,280.40				
	Expended:	\$141,350.88	\$148,484.22	\$1,105,687.13				
	Net Income:	-\$3,428.60	-\$7,612.80	\$166,593.27				

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-02-801-000	CAPITAL BUDGET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-802-020	Display Shelving	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
1-02-802-030	New Soft Seating	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
1-02-802-185	Tables - Pio Costa	\$0.00	\$5,000.00	\$0.00	\$331.16	\$0.00	\$4,668.84	7%
1-02-802-195	Tables - Adult Section	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0%
	Program 802 Total	\$0.00	\$17,800.00	\$0.00	\$331.16	\$0.00	\$17,468.84	2%
1-02-803-000	PROPERTY & PLANT IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-803-170	Landscaping	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
1-02-803-210	Chiller	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-803-250	Architect	\$0.00	\$15,000.00	\$7,153.01	\$11,210.12	\$3,789.88	\$0.00	100%
1-02-803-270	Security Cameras - Auditorium	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
	Program 803 Total	\$0.00	\$19,500.00	\$7,153.01	\$11,210.12	\$3,789.88	\$4,500.00	77%
1-02-804-000	COMPUTER & RELATED EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-804-010	Computer Equipment	\$0.00	\$12,800.00	\$0.00	\$1,449.91	\$1,091.44	\$10,258.65	20%
1-02-804-015	Computer Related Equipment	\$303.99	\$5,100.00	\$0.00	\$309.32	\$1,141.29	\$3,649.39	28%
	Program 804 Total	\$303.99	\$17,900.00	\$0.00	\$1,759.23	\$2,232.73	\$13,908.04	22%
1-02-805-000	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-805-030	Capital Contingency	\$0.00	\$9,500.00	\$0.00	\$7,138.65	\$233.94	\$2,127.41	78%
	Program 805 Total	\$0.00	\$9,500.00	\$0.00	\$7,138.65	\$233.94	\$2,127.41	78%
	CAPITAL BUDGET Budget Total	\$303.99	\$64,700.00	\$7,153.01	\$20,439.16	\$6,256.55	\$38,004.29	41%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
02	CAPITAL BUDGET		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:		\$0.00	\$0.00	\$0.00			
	Expended:		\$303.99	\$7,153.01	\$20,439.16			
	Net Income:		-\$303.99	-\$7,153.01	-\$20,439.16			

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$137,922.28	\$140,871.42	\$1,272,280.40
Expended:	\$141,654.87	\$155,637.23	\$1,177,768.62
Net Income:	-\$3,732.59	-\$14,765.81	\$94,511.78

MONTVILLE TOWNSHIP PUBLIC LIBRARY SEPTEMBER 2021 PROGRAM ATTENDANCE
October 18 , 2021 Board Meeting

September Programs In Person and Virtual

LIBRARY SPONSORED PROGRAMS	Sept 2021	Sept 2020
Children - Staff Programs		
Reading & Story Times w/ craft and snack bag	31	
Messy Munchkins	12	
Grab & Go Craft	30	
Art Explorers	18	
Babies & Toddlers	2	
ABC Wednesdays	12	
Games - Bingo & Legos	15	
Kiddie Academy Pre-School Outreach	50	
Children - Staff Programs Total	170	215
Children - Paid Presenters		
Move & Groove Music	25	
Children - Paid Presenters Total	25	35
Total All Children's Programs	195	250
Young Adults - Staff Programs		
TAB Meeting	18	
Meet & Greet	25	
Teen Grab & Go Bags	10	
Chess Club	2	
Teen Focus Group	6	
Young Adult - Staff Programs Total	61	179
Young Adult - Paid Presenters		
Young Adult - Paid Presenters Total	0	0
Total All Young Adult Programs	61	179
Adult - Staff Programs		
Book Club	14	
Knitting	16	
Movie	16	
Crafts with Amy	16	16
Technology Class	4	
Adult Staff Programs Total	66	94
Adult - Paid Presenters		
Chair Yoga	35	
Montville "U" Lectures	98	
Technology Classes	18	
Craft Class	13	
Adult - Paid Presenters Total	164	162
Total All Adult Programs	230	256
Library Sponsored Total	486	685
OUTSIDE GROUPS		
Outside Groups Total	0	15
GRAND TOTAL	486	700

September Book Displays
Back to School - Children
National Hispanic Heritage Month - Adults, Teens, Children
20th Anniversary of September 11th - Adults, Teens, Children
Biographies & Memoirs - Adults, Teens, Children
Fall Sports - Adults
Fall Books - Children
Ban Book Week - Adults, Teens, Children
Antiques & Collectibles - Adults
Fall DVDS - Adults, Children
NY Times Bestsellers - Adults, Teens, Children
Staff Picks - Adults
Perennial Reads - Adults
Fall Movies - Adults, Children

*September 2020 totals include You Tube views.
 We no longer count You Tube views.
 We only count attendance for in person and virtual real time events.