

Wireless Internet Hotspot Device Lending Agreement

Hotspots are part of the Library's Library of Things. The Library of Things waiver is also attached to the agreement and must be read and signed.

Guidelines for Borrowing and Use

- Hotspots may only be checked out from the Circulation Desk.
- A resident of Montville Township (includes Pine Brook & Towaco) must have a valid full service Montville library card with current address and no outstanding fines above \$10.00 is required to borrow a hotspot.
- Borrowers must be 18 years old or older.
- Borrowers must read, understand, and sign this Agreement at the Circulation Desk in the presence of a library staff member upon each checkout of a hotspot.
- Hotspots must be returned to the Circulation Desk, not dropped off in our book or media returns.

Time Limits and Availability

- A hotspot may be borrowed for 2-weeks with no renewals. Patrons may borrow 1 hotspot at a time.
- A borrower may reserve a hotspot by placing a hold request in the catalog, by phone, or in person. Requests will be filled in the order received.
- When a hotspot becomes available, the borrower will be notified via the notification preference on their library account.
 - **The borrower has 24 hours to pick up the hotspot before the request is cancelled.**
- To ensure equal access to hotspots in our community, once a borrower returns a hotspot, they may not check out another hotspot for at least 24 hours.

Fines and Liability

- The overdue fine is **50 cents per day.**
- The borrower is solely responsible for the hotspot and will be billed for reasonable repair or replacement costs associated with damage or loss of hotspots and/or peripherals due to neglect or abuse.
 - **Replacement cost for the hotspot device: \$76**
 - **Replacement cost for the hotspot charger: \$12**
- It is the borrower's responsibility to protect against loss of a hotspot while it is checked out to them.
- Montville Township Public Library is not responsible for the loss of any data, files, or software or alleged damage to computers, mobile devices, or other equipment while using the hotspot.

Proper Care and Use

- As with any item, use care when handling.
- **Please do not leave the hotspot plugged in and charging all the time. Doing so can damage the hotspot.**
- Return the hotspot with all parts and components, including the box.

Hotspot Lending Agreement

I agree:

- To abide by Montville Township Public Library's Hotspot Lending terms as stated above.
- To pay an overdue fine as stated above if the hotspot is returned late.
- To pay full repair and/or replacement costs should the hotspot or components of the hotspot be stolen, lost, not returned or damaged.
- In consideration of being permitted to borrow the hotspot, I hereby voluntarily waive, release, and discharge and covenant not to sue the Montville Township Public Library ("Library"), its respective successors, assigns, officers, agents, employees, and volunteer from any and all claims, actions or demands of any kind, nature and description, including claims or actions for damages.

I have read the entire document and my signature below indicates my agreement with the above statements.

Printed Name

Agreement