

Montville Township Public Library
Board of Trustees Meeting
July 10, 2023
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

OPEN SESSION

<i>MEMBERS PRESENT</i>
Mr. Larry Hines
Mayor Matt Kayne
Mr. Robert Donohue
Mrs. Dianna Paradise
Ms. Linda Peskin
Mr. David Tubbs
Ms. Deb Nielson
Mr. Charles Grau
Mrs. Debbie Kozell

Catherine LaBelle, Library Director – Present

Mary Grace Zaccaria, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Hines, at 7:02p.m.

II. Open Public Meetings Act Statement

Secretary Johansen stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website once they have been officially approved.

III. Adoption of Minutes

A. *Mr. Grau made a motion to approve the June 12, 2023, Regular Session minutes, seconded by Ms. Paradise*

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried

IV Public Comments –

Ms. Nielson made a motion to close Public session at 7:04pm, seconded by Mr. Tubbs. All in favor

V Reports of Officers –

Larry Hines – President

Mr. Hines had no report.

Charlie Grau – Vice-President

Mr. Grau had no report.

Dianna Paradise – Secretary

Mrs. Paradise had no report.

Linda Peskin – Treasurer

Ms. Peskin stated they met this evening. They reviewed all statements and the 990.

Robert Donohue – Assistant Treasurer

Mr. Donohue had no report.

VI Report of Liaisons

Mayor – Mayor Kayne stated that the Township Committee is meeting once a month during the summer. The Independence Day celebration was a huge success.

Superintendent Liaison of Schools – Mr. Tubbs stated that the schools are preparing for new students and teachers in the fall. September 6th will be the first day of school and there will be Professional Development events prior to the start of school.

VII. Committee Reports

Finance: Ms. Peskin stated that the Statement of Revenue and Expenses is at about 50%. Travel & Lodging and the Alarm Line items need to be increased in future budgets. The Committee reviewed the 990 and made the necessary corrections.

Personnel – Mr. Grau stated that the committee did not meet.

Buildings & Grounds: Ms. Nielson stated that the committee did not meet but the contract with Hughes Environmental Engineering was signed for \$18,136.00.

Patron Services/Technology: Mr. Donohue stated that the committee did not meet. He stated that summer reading is ongoing. They are discussing upgrades and additions to the Memory Lab. Director LaBelle will discuss the book challenge that was submitted.

VIII. Library Director – Catherine LaBelle – see attached written report.

Director LaBelle stated that summer reading is going very well and there equal sign ups to last year. Fine Amnesty month is also ongoing.

IX. Resolutions/Motions

- A. Resolution to approve the checks numbered 16415 and 16461 dated June 1 to June 30, 2023 in the amount of \$57,829.63.

Motion made by Mr. Grau and seconded by Ms. Paradise

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried.

- B. Resolution to accept staff salaries for the month of June 2023 in the amount of \$63,509.68

Motion made by Mr. Grau and seconded by Ms. Paradise

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried.

- C. Resolution to approve the 2022 IRS Form 990.

Motion made by Mr. Grau and seconded by Ms. Paradise

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried

X. Public Comments –

Mr. Grau made a motion to close Public session at 7:12pm, seconded by Mr. Tubbs. All in favor

XI. Old Business

None

XI. New Business

Book Challenge – Director LaBelle received an email regarding two books in the library that a resident found offensive. The resident claims there is sexual and political content in these books. The two books are Feminist Baby and Pride Colors. These two books have been in the collection for a number of years and have been repeatedly checked out with no complaints. There is a box that contains all of the board books and these books were in this box and not included in the Pride display. The Trustees have approved the Freedom to Read Statement and Ms. LaBelle states that this document covers the Library. She has 90 days to respond to the challenge. Ms. Kozell asked if there is anything posted in the Library warning parents that there could be sensitive material in the Library. Director LaBelle states there is not. She suggested possibly posting a notice in the Library. Mr. Hines suggests they monitor this and address it as it arises again since this is the first complaint the Library has received.

XII. Executive Session

None

XIII. Open Session

None

XIV. Adjournment

Motion to adjourn was made by Mr. Grau seconded by Ms. Kozell; meeting was adjourned at 7:30pm.