

Montville Township Public Library
 Board of Trustees Meeting
 December 9, 2013
 Montville Township Public Library
 90 Horseneck Road
 Montville, New Jersey 07045

OPEN SESSION

MEMBERS PRESENT
Mr. Howard Chesler(7:46pm)
Mr. Dave Dalia (7:58pm)
Mr. Robert Donahue
Mr. Peter King
Mayor Braden
Dr. Casey Shorter
Mr. Thomas Mazzaccaro
Mr. Robert Lefkowitz
MEMBERS ABSENT
Ms. Lisa LoBiondo
Mr. Kostka

Allan M. Kleiman, Library Director – Present

Ann F. Grossi, Board Attorney – Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Peter King, at 7:30 p.m.

II. Open Public Meetings Act Statement

Peter stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be tape-recorded. Minutes

will be available to the public on the Library's website once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Adoption of Minutes

Tom Mazzaccaro made a motion to approve the November 18, 2013 Regular Session Minutes, and Robert Donohue seconded – motion carried: Ayes: Mr. Dalia, Mr. Donohue, Mr. King, Mr. Mazzaccaro, Mr. Chesler abstain: Dr. Shorter, Mr. Lefkowitz, Mr. Braden

V. Public Comments

Peter opened this portion of the meeting to the public for comment. Having no one come forward, he closed this portion of the meeting.

VI. Reports of Officers – Howard Chesler – President

Howard was not present for his report but would like to have a nominating committee consisting of Mr. King, Mr. Mazzaccaro and Mr. Donahue.

VII. Report of Board Attorney – Ann F. Grossi, Esq:

Ann Grossi thanked everyone for their help this year.

VIII. Committee Reports

Finance: Tom Mazzaccaro states the purchasing manual and budget are being worked on. Allan states the budget meeting is next Wednesday. The accountant needs to raise his fees by \$1400 for a total of \$16,800 for 2014. Ralph Fredericks will need to be reappointed for one more year to assist since a new auditor is being hired.

Buildings & Grounds: Peter King states three HVAC quotes were requested. One bid came in for \$30,000, one for \$60,000 and no response from the third company.

Personnel: Dave Dalia will defer topics to Executive Session.

Patron Services: Robert Donahue states the Library is not subject to sales tax when renting out their meeting rooms. Allan states he will have the Township fees by the January meeting. He also states that calls come in daily for use of facilities.

(Mr. Chesler entered at 7:46pm)

Technology: Robert Lefkowitz states the audit was done. Allan states a hard copy has been dropped off but will request the soft secure copy.

(Mr. Dalia entered at 7:58pm)

IX. Library Director – Allan Kleiman

Allan states a parent and two children fell on the sidewalks. He spoke with Tom Mazzaccaro Sr. and the DPW responded quickly to salt.

Allan spoke with Joe Santini regarding the solar panels. He will hear more in June.

X. Resolutions/Motions

Resolution to accept the check register dated November 1-30, 2013 in the amount of \$53,963.51 – motion carried upon the following roll call vote: Ayes: Mr. Dalia, Mr. Donohue, Mr. King, Mr. Mazzaccaro, Mr. Chesler, Dr. Shorter, Mr. Lefkowitz, Mr. Braden

XI. Old Business

None

XII. New Business

None

XIII. Executive Session

WHEREAS, the Open Public Meeting Act 1975, Chapter 231 permits the exclusion of the public for a meeting in certain circumstances; and

WHEREAS, the Board of Trustees is of the opinion that such circumstances presently exist; and

WHEREAS, the Board of Trustees wishes to discuss issues dealing with Personnel and Union Contracts; and

WHEREAS, once the matter involving confidentiality of the above no longer require confidentiality, the minutes shall be made public.

NOW THEREFORE, be it resolved by the Board of Trustees of the Montville Township Public Library that the public be excluded from this meeting.

At 8:30 p.m. Peter made a motion, seconded by Howard Chesler that the Library Board adjourn to executive Session. Vote: All in favor

Open Session reconvened at 9:00 p.m.

The following motions were made:

Motion made by Mr. King to approve the contract between the Library Board of Trustees and Morris Council 6 and Mr. Chesler seconded - motion carried upon the following roll call vote: Ayes: Mr. Dalia, Mr. Donohue, Mr. King, Mr. Mazzaccaro, Mr. Chesler, Dr. Shorter, Mr. Lefkowitz, Mr. Braden

Motion made by Mr. King to accept he RFP for Legal services and Tom Mazzaccaro seconded - motion carried upon the following roll call vote: Ayes: Mr. Dalia, Mr. Donohue, Mr. King, Mr. Mazzaccaro, Mr. Chesler, Dr. Shorter, Mr. Lefkowitz, Mr. Braden

Motion made by Mr. King to increase the salary of Jeanne Ivy from \$48,000 to \$60,000 and Dave Dalia seconded - motion carried upon the following roll call vote: Ayes: Mr. Dalia, Mr. Donohue, Mr. King, Mr. Chesler, Dr. Shorter, Mr. Lefkowitz, Ano: Mr. Braden, Abstained: Mr. Mazzaccaro

Motion made by Mr. King to increase the salary of Joe Gasparro from \$40,000 to \$53,000 – motion denied upon the following roll call vote: ayes: Mr. Donohue, Mr. King, Dr. Shorter Ano: Mr. Braden, Mr. Dalia, Mr. Lefkowitz, Mr. Mazzaccaro, Mr. Chesler

Motion made by Mr. Chesler to increase the salary of Sandy Calderone by 2% for 2014 and seconded by Mr. Donahue - motion carried upon the following roll call vote: Ayes: Mr. Dalia, Mr. Braden, Mr. King, Mr. Mazzaccaro, Mr. Chesler, Dr. Shorter, Mr. Lefkowitz, Ano: Mr. Donahue

Motion made by Mr. King to make the following changes to the director's contract: salary increase of 2% for 2014, salary increase of 2.5% for 2015, salary increase of 3% for 2016, increase of vacation time to 12 days, increase of sick time to 15 days and the addition of 3 personal days, Mr. Chesler seconded - motion carried upon the following

roll call vote: Ayes: Mr. Dalia, Mr. Braden, Mr. King, Mr. Mazzaccaro, Mr. Chesler, Dr. Shorter, Mr. Lefkowitz, Mr. Donahue

XIV. Adoption of Executive Session Minutes

Howard Chesler made a motion to approve the November 18, 2013 Executive Session Minutes, and Thomas Mazzaccaro seconded – motion carried: Ayes: Mr. Dalia, Mr. Donohue, Mr. King, Mr. Mazzaccaro, Mr. Chesler abstain: Dr. Shorter, Mr. Lefkowitz, Mr. Braden

XV. Adjournment

The meeting was adjourned at 9:15