

Montville Township Public Library
Board of Trustees Meeting
April 12, 2021
Montville Township Public Library
Meeting held on Zoom
90 Horseneck Road
Montville, New Jersey 07045

OPEN SESSION

<i>MEMBERS PRESENT</i>
Mr. Robert Donohue
Mr. Carmen Allora
Mr. Charlie Grau
Mayor Cooney
Mr. David Tubbs
Mr. Thomas Mazzaccaro
Mrs. Dianna Paradise
Ms. Linda Peskin
<i>MEMBERS ABSENT</i>
Mrs. Jane Hines

Catherine LaBelle, Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Mazzaccaro, at 7:00p.m.

II. Open Public Meetings Act Statement

Mr. Mazzaccaro stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website and at the Library’s Information Desk once they have been officially approved.

III. Adoption of Minutes

A. *Ms. Peskin made a motion to approve the amended March 8, 2021, Regular Session minutes, seconded by Mrs. Paradise*

Mr. Mazzaccaro yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mr. Donohue yes; Mayor Cooney yes; Mr. Grau yes; Motion Carried.

IV. Public Comments –

Sue Leung asked about having additional cameras installed in the parking lot due to her vehicle being struck. Patron Services will look into this.

V. Reports of Officers –

Tom Mazzaccaro – President

Mr. Mazzaccaro stated that he thinks the Attorney, Buildings and Grounds and Whitman should meet regarding signing off on the chillers.

Linda Peskin – Vice-President

Ms. Peskin had no report.

Dianna Paradise – Secretary

Mrs. Paradise had no report.

Carmen Allora – Treasurer

Mr. Allora stated that the normalized budget attainment is at 25%. Year to date revenue is on target at 23% of annual budget. Year to date operating expenditures, plus encumbrances are at 28% of annual budget. Included in expenditures is year to date salaries which is at \$184,811.00 or 23% of the total annual budget. The year to date capital expenditures are 17% of annual budget. Total capital and operating expenditures, plus encumbrances resulted in the budget surplus revenue being a negative \$51,694.00 YTD.

Robert Donohue – Assistant Treasurer

Mr. Donohue had no report.

VI. Report of Liaisons

Mayor – Mayor Cooney stated there will be a public hearing to discuss the budget. There will be a 1.07% tax increase.

Superintendent Liaison of Schools – Mr. Tubbs thanked Catherine and the staff while the parking lot at the high school was being paved.

VII. Committee Reports

Finance: Mr. Allora stated that they reviewed the Revenue & Expense Sheet. The Balance Sheet is about \$100,000 down from last year. There will be a shortfall in the Maintenance line item.

Personnel: Mr. Grau stated that the resolution for new hires will be heard later.

Buildings & Grounds: Catherine is expecting a proposal by the end of the week from the Architect for the HVAC and Sidewalks. Each proposal will be the cost per project. Catherine will send out a spreadsheet of funds in the Capital projects.

Patron Services/Technology: Mr. Donohue stated that the Library is now fully open. Appointments are no longer required. The committee is working on a questionnaire for the Patrons.

VIII. Library Director – Catherine LaBelle – see attached written report.

Catherine stated that Hughes Mechanical and AME were on site regarding the chillers.

IX. Resolutions/Motions

- A. Resolution to approve the checks numbered 14739 and 14822 dated March 1 to March 31, 2021 in the amount of \$196,956.32

Motion made by Mr. Allora and seconded by Ms. Peskin

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried.

- B. Resolution to accept staff salaries for the month of March 2021 in the amount of \$75,560.11

Motion made by Mr. Allora and seconded by Ms. Peskin

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

- C. Resolution to approve the resignation of Jeffrey Cupo, Full Time Librarian 2, effective April 6, 2021.

Motion made with regret by Mr. Grau and seconded by Mrs. Paradise

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

- D. Resolution to approve hiring Selene Yang to the position of part time Library Page effective April 13, 2021, at the rate of \$12.00 per hour.

Motion made by Mr. Grau and seconded by Mr. Allora

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

- E. Resolution to approve hiring Julia Ercolano to the position of part time Library Assistant effective April 13, 2021, at the rate of \$14.06 per hour.

Motion made by Mr. Grau and seconded by Mr. Donohue

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

- F. Resolution to approve hiring Molly Hone to the full time position of Assistant Library Director at an annual salary of \$72,500 effective on the date of receipt of a clear background check from the NJ State Police.

Motion made by Mr. Grau and seconded by Mr. Tubbs

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

- G. Resolution to excuse Jane Hines from attending the April 2021 Board Meeting.

Motion made by Mr. Grau and seconded by Mrs. Paradise

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes; Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

X. Public Comments –

None

XI. Old Business

1. Mr. Grau asked about the insurance claim from the flooding incident that occurred years ago. Catherine will look into it.

XI. New Business

1. *Mr. Allora made a motion to move \$4594 from line item 601120 to 61230. Seconded by Mr. Grau.*

Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes:
Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

2. *Mr. Allora made a motion to move \$4510.79 from line item 61230 to 60830. Seconded by Mr. Grau*

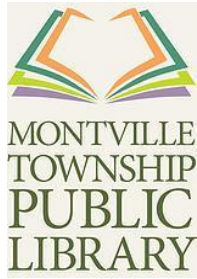
Mr. Mazzaccaro yes; Mr. Grau yes; Mrs. Paradise yes; Ms. Peskin yes; Mr. Allora yes:
Mr. Tubbs yes; Mayor Cooney yes; Mr. Donohue yes; Motion Carried

XII. Executive Session

None

XIV. Adjournment

Motion to adjourn was made by Mr. Grau seconded by Mr. Cooney; meeting was adjourned at 7:50pm.



Montville Township Public Library

Director's Report

May 7, 2021

In April, curbside pick-ups dropped by 42% as a result of our return to open doors and no appointments needed. We shortened the quarantine period for returned materials to 3 days in response to new CDC studies and are considering eliminating it in June. The Circulation Department has resumed accepting cash payments for fines and fees. We welcomed 160 new library users, 147 of which came through the Library's school registration initiative. This month, 4,044 visitors passed through our doors. The Circulation team processed 363 new items. We shipped out 1,248 items to member libraries and sent 12 boxes of outdated or grubby materials to Better World Books and 10 boxes to Sustainable Shelves.

Buildings and Grounds

Julian Brachfeld, from Northeast Security Systems, is preparing a proposal for installing additional exterior cameras in the parking lot and driveway. We have had several requests from the staff and the Montville Police Department asking if we had video surveillance footage from recent accidents.

Eddie Alonso, engineer at Whitman, signed off on the final payment approval for completion of the chiller project. The project was delayed due to COVID related equipment shortages. The architectural plans did not

specify how the controls integration would be achieved. That will be the next step. We will need professional oversight from an architect with HVAC controls experience to manage the project. Greg Somjen of Parette Somjen has submitted a proposal for this which I will pass through Buildings & Grounds.

Finance

We received a check for \$1,637.34 from a COVID grant expense reimbursement from NJACCHO (NJ Association of County and City Health Officials) for the six hand sanitizers we purchased last summer.

Our accountant, Greg Della Pia, advised that the transfer of funds from the PERS expense line (601-120) to the Operating contingency line (612-030) be postponed until November when such transfers are permitted. As always, Greg welcomes any questions from the Board about municipal accounting and auditing requirements.

Marketing and Outreach:

The Library survey for the 2022 Strategic Plan was released on April 28. We did the mailing to Montville residents without library cards in-house as it allowed us to provide return postage for the same cost as the vendors offered without it. The entire Circulation staff and Angie Joo assisted in preparing and sending out the mailing to 1440 Montville residents. Stacy Gruca, Township Clerk, set up a "Library Survey Table" in the lobby of Town Hall and also posted it on the Town's social media accounts. The elementary school Media Specialists will be sharing the survey with parents and students. We have 367 responses to the survey so far.

This month we sent out 17 newsletters. Our most popular was the Library Survey, followed by Staff Picks book suggestions, and the kids weekly craft. Our displays were tied to our newsletter topics and highlighted National Library Week, Ramadan, Autism Awareness, Poetry Month, and many others.

Risa met with three classes of 10 kids each at Funtime Kids Academy 2 on Zoom. They read books and sang songs about Spring.

Patron Services:

The Library's yearly tradition of celebrating Ramadan continues with help from our TAB volunteers. The virtual celebration includes a video posted each Friday on a craft or recipe for the holiday. Michael and our TAB volunteers Maha, AJ, and Kaitlyn have created videos on how to make a traditional Misbaha, create a fasting chain, and make a delicious chicken and couscous. Ninety-four patrons picked up Grab and Go bags with the necessary craft supplies for the videos, prepared by Nina, Jo, Risa, and Sue. Thirty kids joined Risa for Ramadan Storytime, assisted by Shahenda, one of our TAB members. They read stories and the children enjoyed decorating their crescent moon and gold star craft with star stickers. A very big thanks to Angie Joo for taking Risa's vision and designing a wonderful Ramadan craft for all.

In other Teen programming news, Michael met with the TAB to work on ideas for summer programs, the next session of Robotics classes, volunteers for the children's activities, ideas for Grab & Go crafts, and video game streaming online. Risa continues to talk with the TAB book selection committee to input on YA book ordering.

Our April children's programs focused on Spring themes as we look forward to warmer weather. Outside presenter Trivia Revolution hosted a Family Trivia Night and 12 families competed for gift certificates to local ice cream parlor Seven Scoops. On April 12, our Montville community followed along as Chef Theresa made Swedish meatballs as part of our monthly cooking program. As usual, the children's department provided a slate of fun in-house programs that rivaled the professional presenters in attendance and creativity. This month's Art Explorers artist was Henri Matisse and 22 young artists created their own collages Matisse style. In

celebration of Earth Day, 30 kids picked up an Earth Day Grab & Go bag. They added grass seed & soil into their stocking heads, created a funny face and the fun will continue as they watch it grow hair. Eighteen Messy Munchkins created their own cherry blossom tree with a paper towel roll, brown Kraft paper and lots of pretty pink tissue paper flowers.

This month's Montville U series was off to a strong start with Marty Schneit's lecture on Jewish Harlem. Marty, a tour guide specializing in New York City neighborhood tours, drew a virtual crowd of 54 viewers. Patron favorite Walter Choroswezki's talk about the defining characteristics of America's Cultural Generations also drew a large crowd. On April 22nd, the Library partnered with Sustainable Montville for a special Earth Day program. Committee Chair Bansari Shah gave an informative talk on how to achieve a "Zero Waste" lifestyle. Also this month, Doctor Jonathan Mercantini, Acting Dean of Kean University College of Liberal Arts, gave a two part lecture on the Founding Fathers, including Jefferson and William Livingston, NJ's governor during the Revolutionary War. Dr. Mercantini's informative talk was underwritten by a grant we received from the Gilder Lehrman Institute of American History in partnership with the American Library Association.

We celebrated National Library Week with our Family Trivia program and also treated Library patrons to another virtual streamed performance of a George Bernard Shaw one act play. This month's performance was *Passion, Poison and Petrification or The Fatal Gazogene* by the New Jersey Shakespeare Theater's Pandemic Playhouse. We received very positive feedback on the performance.

Weekly Yoga remains a very popular weekly offering as do our adult craft classes. Amy helped patrons get ready for outdoor summer entertaining with coasters made from cork squares, aluminum foil and shoe polish. The evening craft class led by Bernadine Ferrara featured a decorative hand soap dispenser.

Our May 4 Book Discussion on Have You Seen Luis Velez? featuring the author Catherine Ryan Hyde was a hit with 46 attending on Zoom. The author was very engaging and thoroughly answered all of our questions about the book and her career. I really enjoyed moderating the discussion and look forward to our next author sessions with Dan Gutman and Sue Miller coming up in the next few months. A special thanks to Amy Resnikoff for her on point author suggestions and for setting up the author visits.

Glenn Goble from Library Interiors and I did a walk around of the building. He will provide a plan with a drawing and costs for revamping the adult stacks, furniture, and CD area.

On April 14, our Overdrive eBook and eAudio collection moved to hoopla. The hoopla account now offers two options - instant borrow (streaming) and flex (owned titles – one copy one user).

Work continues on preparing the materials collection for moving to the Bookstore Browsing model. To speed things up, Risa and Michael took over portions of the collections to assign to categories/locations. The Circulation department worked on relabeling and re-cataloging in the History, Craft, and Personal Growth sections. We continued to weed adult non-fiction and the adult music CDs.

Personnel

Molly Hone passed the criminal background check and will begin as our Assistant Director on May 11. We are happy to bring her on board.

I have received 10 applications for the open YA/Community Service position advertised until May 11. I will review the candidates with our new Assistant Director next week and schedule interviews.

Staff Training/ Development

Walter, Risa, and I attended a webinar required by the Joint Insurance Fund on Protecting Children from Abuse.

I attended a webinar on upcoming books being published in Spring and Fall from Library Reads.

On May 6, I attended virtually the all-day Day of Dialog from Library Journal which showcases trends in the publishing industry, panels with authors, and upcoming titles. This year the event was free and online due to the pandemic.

Technology

This month's Adult Tech Classes included Python Coding Class sessions, Introduction to iCloud Storage, how to explore Google Earth, all taught by James Fitzpatrick and how to do free genealogy research on "Heritage Quest" with your Montville Township Library card with Library Associate Michael DeVincenzo.

In April, Michael relaunched the Library's Instagram account which we haven't used in several years. He is working with the TAB to use this platform to highlight programs and services of interest to our teen community.

Michael devised a better solution for posting PR on our Smart TVs around the library. We used Raspberry Pis which did not reliably stay connected and took time to put up each day. Amazon Firesticks work better and we will also use them to stream TV past our wireless landing page usage counter which can interfere with Internet connection. Our Raspberry Pis will be used for our coding programs once we are in house again.

Meetings

April 2, 30 – MAIN Directors Meeting – Catherine

April 6 – TAB – Michael & TAB

April 8 – MAIN Digitech – Michael

April 12 – Montville Township Safety Meeting - Catherine

April 16 – MAYS - Risa

April 12 – Library Finance Committee
April 19 – Protecting Children from Abuse – JA Montgomery Consulting –
Catherine, Walter, & Risa
April 20 - Vaccine Roll Out Information Session #8 - Walter
April 21 – Library Tech/Patron Services Committee
April 27 – Library Buildings & Grounds & Personnel Committees
May 6 – MAIN Digitech - Michael
May 6 – Library Journal Day of Dialog - Catherine
May 14, 29 – MAIN Directors Meeting – Catherine
May 19 – Library Patron Services Committee
May 25 – Library Buildings & Grounds & Personnel Committees
May 21 – MAYS - Risa

Respectfully submitted,
Catherine LaBelle
Director

Montville Township Public Library
FUND 01
BALANCE SHEET
AS OF: 04/30/21

2021

2020

Assets		2021	2020
01-100-00	Petty Cash - Circulation Desk	50.00	50.00
01-100-01	Petty Cash	341.92	341.92
01-100-02	Lakeland - Operating Checking	150,529.92	108,519.72
01-100-03	Lakeland - Payroll Account	10,082.78	33,435.88
01-100-04	Lakeland CD Accounts	251,000.00	266,741.17
01-100-08	Lakeland - Capital Reserve	180,291.91	280,229.08
01-100-10	Lakeland - Restricted Donations	29,231.85	27,891.70
01-140-01	Furniture & Fixtures	304,028.32	304,028.32
01-140-02	Property Plant Improvements	177,366.27	177,366.27
01-140-03	Computer Equip & Related Asset	131,627.57	131,627.57
01-140-04	Other Capital	38,632.24	38,632.24
01-140-05	Capital - Edmunds	5,137.50	5,137.50
	Total Assets	<u>1,278,320.28</u>	<u>1,374,001.37</u>
Liabilities & Fund Balance		2021	2020
01-200-00	Accounts Payable	73,000.00	73,000.00
01-200-11	Sick Hrs Year End Accrual	42,881.00	42,881.00
01-211-00	Section 125 Withholding HDV	18.51	2,489.94
01-212-00	PERS 414/CINS withholding	8,658.40	20,705.32
01-218-00	Reserve for Encumbrances	52,043.48	115,165.20
01-400-01	Appropriation Reserve	956.38	1,044.46
	Total Liabilities	<u>177,557.77</u>	<u>255,285.92</u>
01-351-03	Restricted Fund Balance	99,950.89	99,950.89
01-390-04	Plant Fund - Investment in Fixed Assets	654,586.90	654,586.90
01-390-05	Fund Balance	364,177.66	364,177.66
	Total	<u>1,118,715.45</u>	<u>1,118,715.45</u>
	Revenue	566,957.94	0.00
	Less Expenses	584,910.88	0.00
	Net	<u>17,952.94</u>	<u>0.00</u>
	Total Fund Balance	<u>1,100,762.51</u>	<u>1,118,715.45</u>
	Total Liabilities & Fund Balance	<u>1,278,320.28</u>	<u>1,374,001.37</u>

Range of Checking Accts: 01 OPERATING to 01 OPERATING Range of Check Ids: 14823 to 14882
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14823	04/30/21	AESTH005 Aesthetic Press, Inc.	175.00		65
14824	04/30/21	ALA MEM American Library Association	26.00		65
14825	04/30/21	AMERIO05 ALA Subscriptions Department	39.00		65
14826	04/30/21	ARGEN005 Argent Contracting Co., Inc.	365.24		65
14827	04/30/21	BAKER005 Baker & Taylor	854.61		65
14828	04/30/21	BIBLIOTH Bibliotheca, LLC	1,488.31		65
14829	04/30/21	BRISTO05 Bristol ID Technologies	485.00		65
14830	04/30/21	C DOUGHE C. Dougherty & Co., Inc.	19,259.25		65
14831	04/30/21	CENTER Center for Aquatic Sciences	145.00		65
14832	04/30/21	DAILY Daily News	260.00		65
14833	04/30/21	DANGU005 Dan Gutman	500.00		65
14834	04/30/21	DEMCO005 Demco, Inc.	288.37		65
14835	04/30/21	DIRECO05 Direct Energy Business	516.09		65
14836	04/30/21	DR MARYA Dr. Maryanne Garbowsky	150.00		65
14837	04/30/21	ELECT005 Electronic Office Systems	129.50		65
14838	04/30/21	ELIZA005 Elizabeth Johansen	250.00		65
14839	04/30/21	ENGAG005 EngagedPatrons.org	345.00		65
14840	04/30/21	EXCELO05 Excellent Building Services	2,516.72		65
14841	04/30/21	GREGO005 Gregory J. Della Pia	916.66		65
14842	04/30/21	HUGHE005 Hughes Environmental	2,354.01		65
14843	04/30/21	IFPTE005 IFPTE	109.24		65
14844	04/30/21	IMAGIO05 Imagine That!!!	750.00		65
14845	04/30/21	JANET C Janet C. Mandel	200.00		65
14846	04/30/21	JANWAY Janway Company	191.57		65
14847	04/30/21	JEANN005 Jeanne Ivy	48.91		65
14848	04/30/21	JEREMIAH Jeremiah's	720.00		65
14849	04/30/21	JERSE005 Jersey Central Power & Light	4,116.34		65
14850	04/30/21	JO-ANN S Jo-Ann Stores, LLC	1,000.00		65
14851	04/30/21	JOEL FAR Joel Farkas	100.00		65
14852	04/30/21	KANOPY Kanopy, Inc.	192.00		65
14853	04/30/21	MIDWE005 Midwest Tape	0.00	04/30/21 VOID	0
14854	04/30/21	MIDWE005 Midwest Tape	1,084.06		65
14855	04/30/21	MIMI Mimi Topping, LLC	290.00		65
14856	04/30/21	NJNAT005 NJ Natural Gas Co.	875.14		65
14857	04/30/21	ORIEO005 Oriental Trading Company, Inc.	96.59		65
14858	04/30/21	PITNE005 Pitney Bowes Global Financial	170.04		65
14859	04/30/21	REBECCA Rebecca Mancini	50.00		65
14860	04/30/21	REBECCA Rebecca Mancini	50.00		65
14861	04/30/21	REBECCA Rebecca Mancini	50.00		65
14862	04/30/21	REBECCA Rebecca Mancini	50.00		65
14863	04/30/21	REBECCA Rebecca Mancini	50.00		65
14864	04/30/21	REBECCA Rebecca Mancini	50.00		65
14865	04/30/21	SIPRI005 SI Print Solutions Group, Inc.	235.00		65
14866	04/30/21	STAPL005 Staples Advantage	530.17		65
14867	04/30/21	SUNRI005 Sunrise ShopRite	104.64		65
14868	04/30/21	SYNCB005 SYNCB/AMAZON	0.00	04/30/21 VOID	0
14869	04/30/21	SYNCB005 SYNCB/AMAZON	739.71		65
14870	04/30/21	TECHN005 Technology Integrators	115.00		65
14871	04/30/21	TECHN005 Technology Integrators	115.00		65
14872	04/30/21	TECHN005 Technology Integrators	115.00		65
14873	04/30/21	TOWNS005 Township of Montville	8,566.28		65

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14874	04/30/21	TOWNS005 Township of Montville	1,220.79		65
14875	04/30/21	TOWNS005 Township of Montville	13,776.21		65
14876	04/30/21	TOWNS005 Township of Montville	18,554.75		65
14877	04/30/21	ULINE Uline	50.51		65
14878	04/30/21	UNITE005 UPS	2.76		65
14879	04/30/21	VERI0010 VERIZON	497.91		65
14880	04/30/21	VERI0015 Verizon	50.93		65
14881	04/30/21	WHITMAN whitman	600.00		65
14882	04/30/21	WICK Wick Services, Inc.	440.00		65

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	58	2	87,022.31	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>58</u>	<u>2</u>	<u>87,022.31</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	1,035.38	0.00	0.00	1,035.38
CAPITAL BUDGET	0-02	<u>7,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,650.00</u>
Year Total:		8,685.38	0.00	0.00	8,685.38
	1-01	49,569.10	0.00	16,446.19	66,015.29
CAPITAL BUDGET	1-02	<u>12,321.64</u>	<u>0.00</u>	<u>0.00</u>	<u>12,321.64</u>
Year Total:		61,890.74	0.00	16,446.19	78,336.93
Total of All Funds:		<u>70,576.12</u>	<u>0.00</u>	<u>16,446.19</u>	<u>87,022.31</u>

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 1- - - to 1- - -
Budget Account Range: 1- - - to 1- - -
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 04/30/21
Current Period: 04/01/21 to 04/30/21
Prior Year: 04/01/20 to 04/30/20

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
1-01-401-01	Fines Income	\$0.00	\$7,500.00	\$94.00	\$225.45	-\$7,274.55	3%
1-01-401-03	Copier Income	\$0.00	\$700.00	\$23.30	\$62.80	-\$637.20	9%
1-01-401-05	Computer Print Outs Income	\$0.00	\$1,800.00	\$46.36	\$233.88	-\$1,566.12	13%
1-01-401-07	Township Income	\$137,841.92	\$1,676,900.00	\$139,739.75	\$558,959.00	-\$1,117,941.00	33%
1-01-401-08	Donations Income	\$0.00	\$0.00	\$0.00	\$8.46	\$8.46	0%
1-01-401-09	Lost Items	\$0.00	\$1,000.00	\$118.00	\$336.05	-\$663.95	34%
1-01-401-10	State Aid Income	\$0.00	\$9,500.00	\$0.00	\$0.00	-\$9,500.00	0%
1-01-401-11	Miscellaneous Income	\$0.00	\$400.00	\$0.00	\$0.00	-\$400.00	0%
1-01-401-15	Interest Income	\$33.20	\$4,500.00	\$43.76	\$4,210.02	-\$289.98	94%
1-01-401-16	Lost Cards	\$0.00	\$300.00	\$0.00	\$0.00	-\$300.00	0%
1-01-401-18	Disks/Faxes	\$0.00	\$400.00	\$0.00	\$0.00	-\$400.00	0%
	Program 401 Total	\$137,875.12	\$1,703,000.00	\$140,065.17	\$564,035.66	-\$1,138,964.34	33%
1-01-402-30	Restricted Contributions	\$0.00	\$7,500.00	\$601.00	\$2,122.28	-\$5,377.72	28%
1-01-402-35	ELL Program Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-402-45	Founding Era Grant	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	100%
1-01-402-55	Grow With Google Grant	\$0.00	\$2,000.00	\$0.00	\$0.00	-\$2,000.00	0%
	Program 402 Total	\$0.00	\$10,300.00	\$1,401.00	\$2,922.28	-\$7,377.72	28%
	Revenue Total	\$137,875.12	\$1,713,300.00	\$141,466.17	\$566,957.94	-\$1,146,342.06	33%

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-01-601-000	B-1 - COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-010	Salaries & Wages Expense	\$73,831.20	\$790,900.00	\$49,932.47	\$234,743.15	\$0.00	\$556,156.85	30%
1-01-601-020	Accrued Salaries/Wages Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-050	ELL Program Grant Expenses	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-100	Taxes/FICA/UE	\$6,047.51	\$64,500.00	\$4,056.22	\$19,123.82	\$0.00	\$45,376.18	30%
1-01-601-110	Health Benefits Expense	\$11,926.66	\$113,300.00	\$6,708.60	\$34,641.45	\$0.00	\$78,658.55	31%

Montville Township Public Library
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<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-601-120	PERS Expense	\$0.00	\$96,800.00	\$0.00	\$92,206.00	\$0.00	\$4,594.00	95%
1-01-601-130	DCRP Expense	\$0.00	\$3,200.00	\$517.73	\$1,037.21	\$0.00	\$2,162.79	32%
	Program 601 Total	\$93,905.37	\$1,068,700.00	\$61,215.02	\$381,751.63	\$0.00	\$686,948.37	36%
1-01-602-000	B-2 - COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-602-010	Collection Development Software	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
1-01-602-020	Adult Books	\$2,789.88	\$27,000.00	\$830.59	\$9,176.13	\$2,910.93	\$14,912.94	45%
1-01-602-030	Adult BOCD	\$167.32	\$2,500.00	\$0.00	\$615.38	\$0.00	\$1,884.62	25%
1-01-602-040	Adult DVD	\$511.56	\$11,000.00	\$251.92	\$1,551.52	\$462.04	\$8,986.44	18%
1-01-602-050	Adult eBooks	\$2,177.52	\$6,000.00	\$603.35	\$1,597.38	\$0.00	\$4,402.62	27%
1-01-602-060	Adult eAudio	\$2,288.08	\$6,000.00	\$289.64	\$796.35	\$0.00	\$5,203.65	13%
1-01-602-070	Adult Music CD	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
1-01-602-090	Periodicals	\$0.00	\$11,000.00	\$299.00	\$3,230.34	\$0.00	\$7,769.66	29%
1-01-602-110	Games	\$0.00	\$7,000.00	\$0.00	\$1,756.01	\$0.00	\$5,243.99	25%
1-01-602-120	J Books	\$1,191.42	\$25,000.00	\$0.00	\$6,036.80	\$2,427.68	\$16,535.52	34%
1-01-602-130	J BOCD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-140	J DVD	\$16.21	\$2,000.00	\$106.99	\$259.60	\$134.09	\$1,606.31	20%
1-01-602-150	J eBooks	\$527.09	\$1,000.00	\$100.56	\$1,172.34	\$0.00	-\$172.34	117%
1-01-602-160	J eAudio	\$500.00	\$1,000.00	\$48.27	\$533.51	\$0.00	\$466.49	53%
1-01-602-170	J Music CD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-180	YA Books	\$194.24	\$7,500.00	\$0.00	\$1,574.07	\$800.88	\$5,125.05	32%
1-01-602-190	YA BOCD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-210	YA eBooks	\$500.00	\$1,000.00	\$301.67	\$524.53	\$0.00	\$475.47	52%
1-01-602-220	Young Adults eAudio	\$500.00	\$1,000.00	\$144.82	\$361.74	\$0.00	\$638.26	36%
1-01-602-230	Streaming	\$314.00	\$9,500.00	\$941.17	\$3,253.06	\$0.00	\$6,246.94	34%
1-01-602-240	On Line Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Program 602 Total	\$11,677.32	\$126,500.00	\$3,917.98	\$32,438.76	\$6,735.62	\$87,325.62	31%
1-01-603-000	B3 - PROGRAMS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-603-230	Program - Adult	\$202.99	\$13,000.00	\$1,087.16	\$5,599.26	\$601.36	\$6,799.38	48%
1-01-603-240	Program - Children	\$100.00	\$4,500.00	\$717.88	\$1,643.40	\$20.87	\$2,835.73	37%

Montville Township Public Library
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<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-603-250	Summer Reading / Reading Programs	\$1,045.00	\$5,000.00	\$554.00	\$831.52	\$1,020.00	\$3,148.48	37%
1-01-603-260	Museum Passes	\$0.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$1,250.00	38%
1-01-603-270	Programs YA	\$50.00	\$2,000.00	\$153.92	\$213.10	\$0.00	\$1,786.90	11%
1-01-603-280	Library-Wide Cultural/Family Programing	\$45.00	\$2,000.00	\$455.83	\$1,168.14	\$0.00	\$831.86	58%
1-01-603-300	Technology Programming	\$0.00	\$3,500.00	\$345.00	\$2,185.00	\$0.00	\$1,315.00	62%
1-01-603-310	25th Anniversary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-603-320	National Library Week	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
1-01-603-330	Online Programming	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0%
	Program 603 Total	\$1,442.99	\$40,000.00	\$4,063.79	\$12,390.42	\$1,642.23	\$25,967.35	35%
1-01-604-000	B-4 - SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-604-010	Business Office/Library/Print	\$40.65	\$11,500.00	\$1,555.34	\$4,187.95	\$611.56	\$6,700.49	42%
1-01-604-070	Postage - Supplies	\$0.00	\$1,000.00	\$200.00	\$421.90	\$0.00	\$578.10	42%
1-01-604-080	Freight-Shipg (Non-Collection)	\$49.21	\$1,500.00	\$2.76	\$274.54	\$0.00	\$1,225.46	18%
	Program 604 Total	\$89.86	\$14,000.00	\$1,758.10	\$4,884.39	\$611.56	\$8,504.05	39%
1-01-605-000	B-5 - PUBLIC RELATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-605-040	PR - Mailing	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
1-01-605-060	PR - Materials	\$0.00	\$1,000.00	\$191.57	\$191.57	\$0.00	\$808.43	19%
1-01-605-070	Staff/Volunteer Recognition	\$0.00	\$1,000.00	\$420.00	\$497.76	\$0.00	\$502.24	50%
	Program 605 Total	\$0.00	\$3,000.00	\$611.57	\$689.33	\$0.00	\$2,310.67	23%
1-01-606-000	B- 6 - STAFF DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-606-010	Staff Development	\$0.00	\$3,600.00	\$0.00	\$157.94	\$0.00	\$3,442.06	4%
1-01-606-030	Reimb.Exp. (milg, lodg, meals)	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%
1-01-606-040	Professional Dues	\$0.00	\$1,500.00	\$0.00	\$700.00	\$0.00	\$800.00	47%
1-01-606-050	Conference Travel	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
	Program 606 Total	\$0.00	\$8,000.00	\$0.00	\$857.94	\$0.00	\$7,142.06	11%
1-01-607-000	B-7 - UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-607-010	Utilities - Electric	\$4,355.23	\$57,500.00	\$4,116.34	\$13,538.79	\$0.00	\$43,961.21	24%
1-01-607-030	Utilities - Gas	\$1,406.93	\$15,000.00	\$1,391.23	\$8,484.33	\$0.00	\$6,515.67	57%
1-01-607-040	Utilities - Telephone	\$490.14	\$6,000.00	\$548.84	\$2,204.27	\$0.00	\$3,795.73	37%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

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<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-607-050	Internet Provider	\$184.94	\$2,500.00	\$0.00	\$554.82	\$0.00	\$1,945.18	22%
	Program 607 Total	\$6,437.24	\$81,000.00	\$6,056.41	\$24,782.21	\$0.00	\$56,217.79	31%
1-01-608-000	B-8 - PHYSICAL PLANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-608-010	Plant - Repairs, Bldgs,Grounds	\$0.00	\$21,600.00	\$2,719.25	\$18,999.49	\$0.00	\$2,600.51	88%
1-01-608-030	Plant - Cleaning/Maintenance	\$2,899.00	\$34,400.00	\$6,994.34	\$14,544.50	\$0.00	\$19,855.50	42%
1-01-608-040	Plant - Fire/Burglery Alarm	\$0.00	\$3,000.00	\$0.00	\$280.00	\$0.00	\$2,720.00	9%
1-01-608-050	Plant - HVAC Maintenance	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0%
1-01-608-060	Plant - Lawn Sprinklers Maint	\$450.00	\$3,000.00	\$0.00	\$450.00	\$0.00	\$2,550.00	15%
1-01-608-090	Plant -Telephone Equipment	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-608-100	Plant - Records Retention/Destruction	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-608-110	Plant - Repairs HVAC	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%
1-01-608-120	Plant - Carpet Cleaning	\$0.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0%
1-01-608-130	Plant - Window Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-608-140	Plant - Landscape Maintenance	\$430.00	\$2,000.00	\$440.00	\$440.00	\$1,410.00	\$150.00	92%
1-01-608-150	Plant - Concrete Repairs	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
	Program 608 Total	\$3,779.00	\$108,600.00	\$10,153.59	\$34,713.99	\$1,410.00	\$72,476.01	33%
1-01-609-000	B-9 - EQUIPMENT/MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-609-030	EM RFID Equipment	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0%
1-01-609-050	EM - Copiers	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
1-01-609-070	Computer Software	-\$1,009.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
1-01-609-075	Edmunds Software	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
1-01-609-080	EM - Audio/Visual	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-609-090	EM - Piano Tuning	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
1-01-609-100	EM - Postage Meter	\$170.04	\$800.00	\$170.04	\$340.08	\$0.00	\$459.92	43%
1-01-609-110	Envisionware Annual Contract	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0%
	Program 609 Total	-\$838.96	\$23,100.00	\$170.04	\$340.08	\$0.00	\$22,759.92	1%
1-01-610-000	B-10 - EXPENSED EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-610-010	Color Copy Usage	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
1-01-610-020	Copier Usage B&W	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

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<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
01			Prior	Current	YTD			
			Revenue:	\$137,875.12	\$141,466.17	\$566,957.94		
			Expended:	\$134,530.26	\$104,699.85	\$566,042.96		
			Net Income:	\$3,344.86	\$36,766.32	\$914.98		
<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-02-801-000	CAPITAL BUDGET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-802-020	Display Shelving	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
1-02-802-030	New Soft Seating	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
1-02-802-185	Tables - Pio Costa	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
1-02-802-195	Tables - Adult Section	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0%
	Program 802 Total	\$0.00	\$17,800.00	\$0.00	\$0.00	\$0.00	\$17,800.00	0%
1-02-803-000	PROPERTY & PLANT IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-803-170	Landscaping	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
1-02-803-210	Chiller	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-803-270	Security Cameras - Auditorium	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
	Program 803 Total	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
1-02-804-000	COMPUTER & RELATED EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-804-010	Computer Equipment	\$0.00	\$12,800.00	\$0.00	\$675.05	\$59.21	\$12,065.74	6%
1-02-804-015	Computer Related Equipment	\$0.00	\$5,100.00	\$112.39	\$242.32	\$0.00	\$4,857.68	5%
	Program 804 Total	\$0.00	\$17,900.00	\$112.39	\$917.37	\$59.21	\$16,923.42	5%
1-02-805-000	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-805-030	Capital Contingency	\$0.00	\$9,500.00	\$0.00	\$0.00	\$7,343.62	\$2,156.38	77%
	Program 805 Total	\$0.00	\$9,500.00	\$0.00	\$0.00	\$7,343.62	\$2,156.38	77%
	CAPITAL BUDGET Budget Total	\$0.00	\$49,700.00	\$112.39	\$917.37	\$7,402.83	\$41,379.80	17%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
Program 610 Total		\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0%
1-01-611-000	B-11 - PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-611-010	Audit	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
1-01-611-020	Accounting Fees	\$916.66	\$11,000.00	\$916.66	\$3,666.64	\$0.00	\$7,333.36	33%
1-01-611-030	MAIN Assessment	\$0.00	\$53,000.00	\$0.00	\$26,262.24	\$0.00	\$26,737.76	50%
1-01-611-070	Computer Support & Service	\$0.00	\$6,500.00	\$0.00	\$1,028.27	\$0.00	\$5,471.73	16%
1-01-611-100	Web Site Maintenace	\$29.99	\$500.00	\$0.00	\$14.00	\$0.00	\$486.00	3%
1-01-611-150	Legal	\$0.00	\$2,500.00	\$0.00	\$50.00	\$0.00	\$2,450.00	2%
1-01-611-250	Board Secretary	\$250.00	\$3,000.00	\$250.00	\$1,000.00	\$0.00	\$2,000.00	33%
1-01-611-260	Payroll Service Fee	\$670.21	\$8,000.00	\$660.65	\$2,798.73	\$0.00	\$5,201.27	35%
1-01-611-320	Other Professional Services	\$0.00	\$800.00	\$0.00	\$57.90	\$0.00	\$742.10	7%
1-01-611-340	QPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Program 611 Total		\$1,866.86	\$90,300.00	\$1,827.31	\$34,877.78	\$0.00	\$55,422.22	39%
1-01-612-000	B-12 OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-612-010	Township In-Kind Services	\$11,531.25	\$50,400.00	\$11,761.87	\$23,523.74	\$0.00	\$26,876.26	47%
1-01-612-020	Township Insurances	\$6,691.00	\$28,500.00	\$6,792.88	\$13,585.76	\$0.00	\$14,914.24	48%
1-01-612-030	O/E- Contingencies	\$0.00	\$10,000.00	-\$4,477.62	\$0.00	\$0.00	\$10,000.00	0%
1-01-612-040	O/E - Licenses & Fees	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0%
1-01-612-060	O/E - Board Misc	\$48.33	\$1,800.00	\$48.91	\$406.93	\$0.00	\$1,393.07	23%
1-01-612-065	Delivery	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0%
Program 612 Total		\$18,270.58	\$92,200.00	\$14,126.04	\$37,516.43	\$0.00	\$54,683.57	41%
1-01-613-000	B-13 - GRANT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-613-010	ELL Program Grant Expenses	-\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-613-017	Founding Era Grant	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	\$0.00	100%
1-01-613-019	Grow With Google Grant	\$0.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0%
Program 613 Total		-\$2,100.00	\$2,700.00	\$800.00	\$800.00	\$0.00	\$1,900.00	30%
Budget Total		\$134,530.26	\$1,663,600.00	\$104,699.85	\$566,042.96	\$10,399.41	\$1,087,157.63	35%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
02	CAPITAL BUDGET		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:	\$0.00	\$0.00	\$0.00	\$0.00			
	Expended:	\$0.00	\$112.39	\$917.37	\$917.37			
	Net Income:	\$0.00	-\$112.39	-\$917.37	-\$917.37			

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$137,875.12	\$141,466.17	\$566,957.94
Expended:	\$134,530.26	\$104,812.24	\$584,762.57
Net Income:	\$3,344.86	\$36,653.93	-\$17,804.63

MONTVILLE TOWNSHIP PUBLIC LIBRARY APRIL 2021 PROGRAM ATTENDANCE
May 10, 2021 Board Meeting

COVID 19 - VIRTUAL PROGRAMS

LIBRARY SPONSORED PROGRAMS	Apr 2021	Apr 2020
Children - Staff Programs		
Story Time with snack and crafts bags	139	
Bingo and Games	22	
Family Games and Projects	76	
Baby, Toddler, Messy Munchkins & ABC's	42	
Fun Time Academy Outreach Storytime	30	
Children - Staff Programs Total	309	481
Children - Paid Presenters		
Children - Paid Presenters Total	0	0
Total All Children's Programs	309	481
Young Adults - Staff Programs		
Ramadan Craft Project Bags - all ages	185	
TAB Meeting	21	
Young Adult - Staff Programs Total	206	21
Young Adult - Paid Presenters		
Young Adult - Paid Presenters Total	0	0
Total All Young Adult Programs	206	21
Adult - Staff Programs		
Book Club	21	
Knitting	16	
Staff Moderated Author Talk	46	
Tech Classes	8	
Adult Craft	18	
Adult Staff Programs Total	109	322
Adult - Paid Presenters		
Chair Yoga	59	
Montville "U" Lecture & Music Presentations	196	
Tech Classes	27	
Shakespeare Playhouse Theatre	40	
Craft Class	16	
Adult - Paid Presenters Total	338	0
Total All Adult Programs	447	322
Library Sponsored Total	962	824
OUTSIDE GROUPS		
Outside Groups Total	0	0
GRAND TOTAL	962	824

April Book Displays
Memoriam - Beverly Cleary - Kids
Holocaust Remembrance Day - Adults, Young Adults, Kids
National Library Week - Adults, Kids
April is Poetry Month - Adults, Kids
April is National Frog Month - Kids
April is Autism Awareness Month - Adults, Young Adults, Kids
April is Humor Month - Adults, Young Adults, Kids
Ramadan - Adults, Young Adults, Kids
Welcome Spring - Kids
Mother's Day - Kids