

Montville Township Public Library
Board of Trustees Meeting
January 8, 2024
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

REORGANIZATION

MEMBERS PRESENT
Mr. Larry Hines
Ms. Deb Nielson
Ms. Linda Peskin
Mr. David Tubbs
Ms. Diana Paradise
Mr. Charles Grau
Dr. Sunil Shah
Mr. Robert Donohue
MEMBERS ABSENT
Mayor Kayne

Catherine LaBelle, Library Director – Absent

Mary Grace Zaccaria, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Hines, at 7:00 p.m.

II. Open Public Meetings Act Statement

Secretary Johansen stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Reorganization

Mr. Hines nominated Mr. Grau as Temporary Chairman.

Mr. Grau asked the nominating committee Chair, Mr. Donohue for their recommendations.

Mr. Donohue made a motion to nominate Larry Hines as President, Charles Grau as Vice-President, Dianna Paradise as Secretary, Linda Peskin as Treasurer and Robert Donahue as Assistant Treasurer. Seconded by Mr. Tubbs. All in favor by roll call vote.

- A. Mr. Hines designated the Daily Record as official newspaper of record and notice. Secondary notification will be The Citizen. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- B. Mr. Hines presented resolution to engage the services of Michael A. Cerrone as legal counsel for the year 2024 at a rate of \$200/hour. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- C. Mr. Hines presented resolution to retain the Board Recording Secretary services of Liz Johansen for the year 2024 for \$250 a meeting. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote**
- D. Mr. Hines presented resolution to retain the accounting services of Greg Della Pia, CPA for the year 2024, at an annual rate of \$12,000. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- E. Mr. Hines presented resolution to retain the auditing services of Wielkotz & Company for the year 2024 at an annual rate of \$4,600. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- F. Resolution to approve the Fines and Fee Schedule for 2024. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- G. Mr. Hines presented resolution to approve the following regular and alternate dates for the Board Meetings for 2024: Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**

Regular: February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 21, November 18, December 9 and January 13, 2025.

Alternate: February 26, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 28, November 25, December 16, January 27, 2025.

H. Resolution to approve the holiday schedule (as per union contract) for 2024. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote

Monday, January 1	New Year's Day
Monday, January 15	MLK, Jr. Day
Monday, February 19	President's Day
Friday, March 29	Good Friday
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	Columbus Day
Monday, November 11	Veteran's Day
Thursday, November 28	Thanksgiving Day
Friday, November 29	Thanksgiving Friday
Tuesday, December 24	Christmas Eve
Wednesday, December 25	Christmas Day

I. Resolution to adopt early closing (5pm) schedule for 2024. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.

Wednesday, June 19	Robert R. Lazar Graduation
Thursday, June 20	Montville Twp. High School Graduation
Wednesday, November 27	Thanksgiving Eve

J. Resolution to close the Library to the public on Wednesday, June 26, Thursday, June 27 and Friday, June 28 for the Township Fourth of July Celebration. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.

Adjournment

Motion by Mr. Grau to adjourn this portion of the meeting at 7:08pm. Seconded by Mr. Tubbs. All in favor by voice vote.