

Montville Township Public Library
Board of Trustees Meeting
Minutes of January 13, 2025 Reorganization Meeting
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

REORGANIZATION

MEMBERS PRESENT
Mr. Larry Hines
Mr. Charles Grau
Ms. Linda Peskin
Ms. Diana Paradise
Mayor Kayne
Dr. Sunil Shah
Mr. Robert Donohue
MEMBERS ABSENT
Ms. Deb Nielson
Mr. David Tubbs

Catherine LaBelle, Library Director – Present

Mary Grace Zaccaria, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Hines, at 7:06 p.m.

II. Open Public Meetings Act Statement

Secretary Johansen stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Reorganization

Mr. Hines nominated Mr. Grau as Temporary Chairman.

Mr. Grau asked the nominating committee Chair, Mr. Donohue for their recommendations.

Mr. Donohue made a motion to nominate Larry Hines as President, Charles Grau as Vice-President, Dianna Paradise as Secretary, Linda Peskin as Treasurer and Robert Donahue as Assistant Treasurer. Seconded by Dr. Shah. All in favor by roll call vote.

- A. Resolution to designated the Daily Record as official newspaper of record and notice. Secondary notification will be The Citizen. Motion made by Mr. Grau, Seconded by Dr. Shah. All in favor by voice vote.**
- B. Resolution to engage the services of Plosia Cohen as legal counsel for the year 2025 at a rate of \$170/hour. Motion made by Mr. Grau, Seconded by Ms. Peskin. All in favor by voice vote.**
- C. Resolution to retain the Board Recording Secretary services of Liz Johansen for the year 2025 for \$250 a meeting. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote**
- D. Resolution to retain the accounting services of Greg Della Pia, CPA for the year 2025, at an annual rate of \$13,000. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- E. Resolution to retain the auditing services of Wielkottz & Company for the year 2025 at an annual rate of \$4,600. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**
- F. Resolution to approve the Fines and Fee Schedule for 2025. Motion made by Ms. Paradise, Seconded by Dr. Shah. All in favor by voice vote.**
- G. Resolution to approve the following regular and alternate dates for the Board Meetings for 2025 and for the January 2026 Reorganization meeting: Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.**

Regular: February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 20, November 10, December 8 and January 12, 2026.

Alternate: February 24, March 17, April 21, May 19, June 16, July 21, August 18, September 15, October 27, November 17, December 15, January 26, 2025.

H. Resolution to approve the holiday schedule (as per union contract) for 2025. Motion made by Mr. Grau, Seconded by Dr. Shah. All in favor by voice vote

Wednesday, January 1	New Year's Day
Monday, January 20	MLK, Jr. Day
Monday, February 17	President's Day
Friday, April 18	Good Friday
Monday, May 26	Memorial Day
Friday, July 4	Independence Day
Monday, September 1	Labor Day
Monday, October 13	Columbus Day
Tuesday, November 11	Veteran's Day
Thursday, November 27	Thanksgiving Day
Friday, November 28	Thanksgiving Friday
Wednesday, December 24	Christmas Eve
Thursday, December 25	Christmas Day

I. Resolution to adopt early closing (5pm) schedule for 2025. Motion made by Mr. Grau, Seconded by Ms. Paradise. All in favor by voice vote.

Wednesday, June 18	Robert R. Lazar Graduation
Thursday, June 19	Montville Twp. High School Graduation
Wednesday, November 26	Thanksgiving Eve
Wednesday, December 31	New Year's Eve

J. Resolution to close the Library to the public on Wednesday, June 25, Thursday, June 26 and Friday, June 27 for the Township Fourth of July Celebration. Motion made by Mr. Grau, Seconded by Dr. Shah. All in favor by voice vote.

Adjournment

Motion by Mayor Kayne to adjourn this portion of the meeting at 7:15pm. Seconded by Ms. Paradise. All in favor by voice vote.