

Montville Township Public Library
Board of Trustees Meeting
January 14, 2019
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

REORGANIZATION

MEMBERS PRESENT
Mr. Tom Mazzaccaro
Ms. Jane Hines
Ms. Linda Peskin
Mr. David Tubbs
Mrs. Diana Paradise
Mayor Conklin
Mr. Carmen Allora
Mr. Robert Donohue
Mr. Charles Grau

Allan M. Kleiman, Library Director – Present

Catherine LaBelle, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Mazzaccaro, at 7:02 p.m.

II. Open Public Meetings Act Statement

Mr. Mazzaccaro stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website and at the Information Desk in the Library once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Reorganization

Mr. Mazzaccaro nominated Mayor Conklin as Temporary Chairman.

Mayor Conklin made a motion to nominate Tom Mazzaccaro as President, Jane Hines as Vice-President, Linda Peskin as Secretary, Carmen Allora as Treasurer and Robert Donahue as Assistant Treasurer. Seconded by Mr. Tubbs. All in favor by voice vote.

- A. Mr. Mazzaccaro designated the Daily Record as official newspaper of record and notice. Secondary notification will be The Citizen. Motion made by Mrs. Hines, Seconded by Mrs. Paradise. All in favor by voice vote.**
- B. Mr. Mazzaccaro presented resolution to engage the services of Michael A. Cerrone as legal counsel for the year 2019 at a rate of \$200/hour. Motion made by Mr. Grau, Seconded by Ms. Peskin. All in favor by voice vote.**
- C. Mr. Mazzaccaro presented resolution to retain the auditing services of Nisivoccia, LLP for the year 2019 at an annual rate of \$6,120. Motion made by Mr. Grau, Seconded by Mrs. Hines. All in favor by voice vote.**
- D. Mr. Mazzaccaro presented resolution to retain the Board Recording Secretary services of Liz Johansen for the year 2019 at a rate of \$250/meeting. Motion made by Mr. Grau, Seconded by Mrs. Hines. All in favor by voice vote.**
- E. Mr. Mazzaccaro presented resolution to retain the accounting services of Greg Della Pia, CPA for the year 2019, at an annual rate of \$11,000. Motion made by Mr. Grau, Seconded by Ms. Peskin. All in favor by voice vote.**
- F. Mr. Mazzaccaro presented resolution to approve the following regular and alternate dates for the Board Meetings for 2019: Motion made by Mr. Grau, Seconded by Mr. Donohue. All in favor by voice vote.**

Regular: February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 21, November 18, December 9 and January 13, 2020.

Alternate: February 25, March 18, April 15, May 20, June 17, July 15, AugustAugust 20, September 24, October 22, November 26, December

August 19, September 16, October 28, November 25, December 16 and January 27, 2020.

G. Resolution to approve the holiday schedule (as per union contract) for 2019/2020. Motion made by Mr. Grau, Seconded by Mrs. Hines. All in favor by voice vote.

Monday, January 21	MLK, Jr. Day
Monday, February 18	President's Day
Friday, April 19	Good Friday
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	Columbus Day
Monday, November 11	Veteran's Day observed
Thursday, November 28	Thanksgiving Day
Friday, November 29	Thanksgiving Friday
Tuesday, December 24	Christmas Eve
Wednesday, December 25	Christmas Day
Wednesday, January 1, 2020	New Year's Day
Monday, January 20, 2020	Martin Luther King, Dr. Day

H. Resolution to adopt the closing schedule for 2019: Motion made by Mr. Grau, Seconded by Ms. Peskin. All in favor by voice vote.

Sunday, April 21	Easter Sunday
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I. Resolution to adopt early closing (5pm) schedule for 2019. Motion made by Mr. Grau, Seconded by Ms. Peskin. All in favor by voice vote.

Wednesday, November 27	Thanksgiving Eve
Tuesday, December 31	New Years Eve

Adjournment

Motion by Mr. Grau to adjourn this portion of the meeting at 7:14pm. Seconded by Mr. Donohue. All in favor by voice vote.