

Montville Township Public Library
Board of Trustees Meeting – Video Conference Via Zoom
January 5, 2022
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

REORGANIZATION

MEMBERS PRESENT
Mr. Larry Hines
Ms. Deb Nielson
Ms. Linda Peskin
Mr. David Tubbs
Mayor Cooney
Mr. Charles Grau
Mrs. Deborah Kozell
Mr. Robert Donohue
ABSENT
Mrs. Diana Paradise

Catherine LaBelle, Library Director – Present

Molly Hone, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Ms. Peskin, at 7:00 p.m.

II. Open Public Meetings Act Statement

Ms. Peskin stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website and at the Information Desk in the Library once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Reorganization

Ms. Peskin nominated Mayor Cooney as Temporary Chairman.

Mayor Cooney asked the nominating committee Chair, Ms. Peskin for their recommendations.

Ms. Peskin made a motion to nominate Larry Hines as President, Charles Grau as Vice-President, Dianna Paradise as Secretary, Linda Peskin as Treasurer and Robert Donahue as Assistant Treasurer. Seconded by Mr. Tubbs. All in favor by roll call vote.

- A. Mr. Hines designated the Daily Record as official newspaper of record and notice. Secondary notification will be The Citizen. Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote.**
- B. Mr. Hines presented resolution to engage the services of Michael A. Cerrone as legal counsel for the year 2022 at a rate of \$200/hour. Motion made by Mr. Tubbs, Seconded by Ms. Peskin. All in favor by voice vote.**
- C. Mr. Hines presented resolution to retain the Board Recording Secretary services of Liz Johansen for the year 2022 for \$250 a meeting. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote**
- D. Mr. Hines presented resolution to retain the accounting services of Greg Della Pia, CPA for the year 2022, at an annual rate of \$12,000. Motion made by Mr. Tubbs, Seconded by Mr. Donohue. All in favor by voice vote.**
- E. Mr. Hines presented resolution to retain the auditing services of Samuel Klein and Company for the year 2022 at an annual rate of \$5,500. Mr. Hines tabled this vote until the next meeting.**
- F. Resolution to approve the Fines and Fee Schedule for 2022. Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote.**
- G. Mr. Hines presented resolution to approve the following regular and alternate dates for the Board Meetings for 2022: Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote.**

Regular: February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 17, November 14, December 12 and January 9, 2023.

Alternate: February 28, March 21, April 18, May 16, June 20, July 18, August 15, September 19, October 24, November 21, December 19, January 23, 2023.

H. Resolution to approve the holiday schedule (as per union contract) for 2022/2023. Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote

Monday, January 17	MLK, Jr. Day
Monday, February 21	President's Day
Friday, April 15	Good Friday
Monday, May 30	Memorial Day
Monday, July 4	Independence Day
Monday, September 5	Labor Day
Monday, October 10	Columbus Day
Friday, November 11	Veteran's Day
Thursday, November 24	Thanksgiving Day
Friday, November 25	Thanksgiving Friday
Friday, December 23	Christmas Eve observed
Monday, December 26	Christmas Day observed
Monday, January 2	New Year's Day observed
Monday, January 16, 2022	Martin Luther King, Dr. Day

I. Resolution to adopt the closing schedule for 2022/2023: Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote

Sunday, April 17	Easter Sunday
Saturday, December 24	Christmas Eve
Sunday, December 25	Christmas Day
Sunday, January 1, 2023	New Year's Day

J. Resolution to adopt early closing (5pm) schedule for 2022. Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote.

Wednesday, November 23	Thanksgiving Eve
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Saturday, December 31

New Year's Eve

K. Resolution to close the Library to the public on Wednesday, June 29, Thursday, June 30 and Friday, July 1 for the Township Fourth of July Celebration. Motion made by Mr. Grau, Seconded by Mayor Cooney. All in favor by voice vote.

Adjournment

Motion by Ms. Peskin to adjourn this portion of the meeting at 7:20pm. Seconded by Mr. Tubbs. All in favor by voice vote.