

Montville Township Public Library
Board of Trustees Meeting
August 9, 2021
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

OPEN SESSION

<i>MEMBERS PRESENT</i>
Mr. Thomas Mazzaccaro
Mr. Charlie Grau
Mrs. Jane Hines
Mr. Robert Donohue
Mayor Frank Cooney
Mrs. Dianna Paradise
Ms. Linda Peskin
<i>MEMBERS ABSENT</i>
Mr. Carmen Allora
Mr. David Tubbs

Catherine LaBelle, Library Director – Present

Molly Hone, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Mazzaccaro, at 7:00p.m.

II. Open Public Meetings Act Statement

Mr. Mazzaccaro stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website and at the Library’s Information Desk once they have been officially approved.

III. Adoption of Minutes

A. *Ms. Peskin made a motion to approve the July 12, 2021, Regular Session minutes, seconded by Mrs. Paradise*

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mayor Cooney yes; Mr. Donohue abstained; Mr. Grau yes; Motion Carried.

IV Public Comments –

None

V Reports of Officers –

Tom Mazzaccaro – President

Mr. Mazzaccaro had no report.

Linda Peskin – Vice-President

Ms. Peskin had no report.

Dianna Paradise – Secretary

Mrs. Paradise had no report.

Carmen Allora – Treasurer

Mr. Allora absent, no report.

Robert Donohue – Assistant Treasurer

Mr. Donohue stated that the budget is on track. The CD for \$151,000 at Lakeland Bank is coming due and he is recommending rolling it over for an additional 6 months.

VI Report of Liaisons

Mayor – Mayor Cooney states there may be a new mask mandate. The Health Department will report to the Township Committee this week.

Superintendent Liaison of Schools – Mr. Tubbs absent. Mr. Grau stated that school will begin in September with all students in person, wearing masks. Dr. Rovtar is retiring effective January 1, 2022.

VII. Committee Reports

Finance: Mr. Donohue had nothing further to report.

Personnel: Mr. Grau stated that there is a resolution for a new hire.

Buildings & Grounds: Mrs. Hines stated the gutters have been fixed. Additional cameras will cost about \$9,000. They will continue to discuss camera options.

Patron Services/Technology: Mr. Donohue stated that Molly has been separating the newsletter so patrons can choose what sections of the newsletter interests them. The shelving will be lowered and focus groups are set to begin in September.

VIII. Library Director – Catherine LaBelle – see attached written report.

Catherine stated that they are waiting on two sets of documents for the HVAC system. The way the air was vented was not up to code so repairs will be made once documents are approved by the Board. The new hire is currently in school but will be done with her degree by the hire date. The staff applied for a grant. If they receive the \$5000 they will purchase non-fiction ebooks. They should be notified by the end of August.

IX. Resolutions/Motions

- A. Resolution to approve the checks numbered 14987 and 15039 dated July 1 to July 31, 2021 in the amount of \$74,905.97

Motion made by Mr. Donohue and seconded by Mr. Grau

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mayor Cooney yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried.

- B. Resolution to accept staff salaries for the month of July 2021 in the amount of \$55,098.15

Motion made by Mr. Donohue and seconded by Mr. Grau

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mayor Cooney yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

- C. Resolution to approve hiring Brandy Neary to the full-time position of Teen Librarian/Librarian 1, at an annual salary of \$48,497, on or about August 30, 2021.

Motion made by Mr. Grau and seconded by Mrs. Hines

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mayor Cooney yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

- D. Resolution to grant permission to apply for the American Rescue Plan Act of 2021 Grants for New Jersey Public Libraries grant opportunity for the purposes described in the application, in the amount of \$5,000, with a start date of approximately September 2, 2021 and an end date of August 31, 2022.

Motion made by Mr. Donohue and seconded by Mr. Grau

Mr. Mazzaccaro yes; Mrs. Hines yes; Mrs. Paradise yes; Ms. Peskin yes; Mayor Cooney yes; Mr. Donohue yes; Mr. Grau yes; Motion Carried

X. Public Comments –

None

XI. Old Business

- A. Plaque for Allan – Catherine stated that she will mail to him.
- B. Agenda Items – Mrs. Hines suggested that agenda item questions should be asked prior to the meeting so that Catherine has the opportunity to get the answers in time for the meeting.
- C. Catherine stated that some employees have inquired about a mask mandate at the Library. Mayor Cooney is not sure if masks can be mandated at one Township Facility and not all. He will inquire at the Township Committee meeting.

XI. New Business

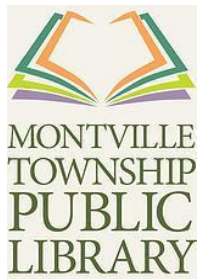
None

XII. Executive Session

None

XIV. Adjournment

Motion to adjourn was made by Mr. Grau seconded by Ms. Peskin; meeting was adjourned at 7:30pm.



Montville Township Public Library

Director's Report

September 10, 2021

Our 2021 Summer Reading Program was a big success. With a combined total participation of 388 (69 adults, 65 teens, 254 children), our community logged almost 90,000 minutes of reading this summer. Total participation was 15% higher than it was in 2019, and 61% higher than in 2020. We held a total of 129 programs this summer with a total attendance across all age groups of 1,444.

Our summer reading finale was full of fun with over 50 kids joining us for a petting zoo, ice pops for a very hot day, and a "Tails & Tales" pool noodle animal craft. Thanks to Amy for planning the event and to Risa, Nina, and Elif for working outside to meet, greet, and help the kids and parents.

We welcomed 71 new library users in August. This month, 6,382 visitors passed through our doors, slightly more than last month. The Circulation team processed 517 new items. We shipped out 1,618 items to member libraries and sent 149 boxes to Better World Books and Sustainable Shelves.

Buildings and Grounds

Engineered Security completed the annual testing and inspection of our fire and burglar alarms. They will send us a report on all equipment, power supplies, station monitoring, horn and strobe alerts along with a proposal for any repairs.

Cain & Sons conducted the annual inspection, testing and recharging of our fire extinguishers.

Protective Measures is scheduled to do the annual fire sprinkler testing and inspection this month.

We are grateful to the Township for including the Library when negotiating with these vendors to get the best “package deal price” and for coordinating all these inspections for us. Fred Ackerman thoughtfully schedules the nosiest tests so they are completed by the time we open to the public.

Argent Contracting presented a proposal to install a 20-gallon electric water heater that would supply hot water to the mail room sink and both men’s public rest rooms. The existing point of service water heater has a broken heat exchanger and is long out of warranty.

Hughes Environmental Engineering completed the quarterly maintenance.

Clean Impressions removed several large spots on the carpet, cleaned the color carpet in the children's area, and made 23 stained chairs look as good as new.

Parette Somjen submitted the architectural drawings and specs for the HVAC project for our review.

Finance

Carmen Allora, Board Treasurer since 2014, resigned this month, as he will be relocating to a different state. Carmen brought many years of knowledge and experience in finance and administration at Consolidated Edison to the Library Board. He spearheaded the switch to Edmunds Accounting software which is designed for local government accounting. His insight and oversight gave us a firm foundation and his "belts and suspenders" approach is now how we do business. We wish him the best of luck in this exciting new chapter of his life.

Our 6-month \$151,000 CD rolled over on September 9, 2021 and matures on March 9, 2021.

Marketing and Outreach:

We had three out of our fifteen newsletters tied for most-read this month: the reminder of our new newsletter set-up, a museum pass update, and our call for puzzle donations to start our Library of Things. Molly attended a webinar about best practices for email marketing newsletters, and we are right on target with all of the presenter's recommendations.

Our new patron welcome packets were refreshed. Materials now include a comprehensive flyer about our digital collections, a flyer about the MAIN Library app, our updated museum pass brochure, and more.

Our Instagram following grew by 115% in August. We changed our account to a free Professional Account and will now be able to see detailed monthly analytics going forward.

Once again, Risa brought outdoor story times to local preschool Kiddie Academy, four times in August. Risa visits three different age classes--it's always an enjoyable time for all!

Patron Services:

We were awarded a \$5,000 American Rescue Plan Act mini-grant by the NJ State Library to be used for an Education, Health, and Career Digital Collection. EBooks are much more expensive than physical books, due to publisher imposed restrictions. This grant will help us create an up-to-date and diverse collection in subject areas in demand in the wake of the pandemic.

We've made a few updates to the shelving configuration of our collections. Graphic novels for adults were moved to an empty display shelf in the stacks, freeing up room for planned relocation of the DVDs. New children's DVDs were moved to the front display units for better visibility.

Cindy LaRue, Risa Skerker, and Pam O'Gorman are working on converting select reference books--including art, history, and grammar books--into the

circulating collection. We've already filled hold requests with some of these newly circulating titles.

Work continues on the bookstore browsing project, with just the 500s, half of the 600s, and a small portion of the 000s left to be categorized. The Circulation staff has been indispensable in getting all the books properly labeled and ready to go. Once we finish categorizing these last sections, we will rearrange all of the books by their new categories and create signage and marketing materials.

August Montville "U" offerings, curated by Pam, included a fascinating trip through space. Paul Cirillo, member of the NJ Astronomical Association and NASA Ambassador, took us on "An Astronomy Adventure" -- the program was a big hit with 26 attendees. Also this month, Ben Barkley, a Naturalist with the Somerset County Environmental Commission, shared his photos and knowledge of birds common to our area to a rapt audience of 34. Ben's presentation included footage from "bird-cams" set up deep in the Great Swamp to view birds in their native habitat.

The Adult Afternoon Craft Class, led by our in-house artist Amy Resnikoff, once again was filled to capacity as soon as registration opened. Ten crafters created small plant pots with stained clothespins, and the Library provided the plants to fill them.

Monday Movies returned this month - 22 patrons enjoyed two screenings in our auditorium.

Our popular Chair Yoga class is once again in person. The class draws a near capacity crowd each week; in August, a combined total of 50 people attended. The Library also hosted a wellness presentation by the local Seimei Foundation that was very well received.

August was the first month that the Adult Book Club resumed in the auditorium since the pandemic began. There were 6 participants in the afternoon and 5 participants during the evening.

This summer's new drop-in outdoor children's programs--Mosaic Mondays, Tie-Dye Tuesdays, and Wacky Wednesdays--continued to be popular in August. Over 50 Kids stopped by for Mosaic Mondays and worked together to create a frog mosaic, now on display in our front window. Tie Dye Tuesday was very popular with almost 100 kids coming by with t-shirts, socks, sweatshirts, and towels to tie dye. Over 40 children attended Wacky Wednesdays, where we made wacky creations including clothespin alligators.

Ellen Lumpkin Brown from Sew It! Workshop taught 10 kids how to machine-sew a simple bandana tote bag. The program was very well received and the instructor will return to provide a program for adults.

Our perennial children's programming included Amy's ABC Wednesdays with an audience of 16. We're almost at the end of the alphabet, having covered "U" for "Unicorn" and "V" for "Vase" in August! We will now go back to the beginning of the alphabet so more kids can learn and enjoy this much-loved program.



Flamingos made from wool, pipe cleaners, and feathers filled our Messy Munchkins program this month, with an audience of 14. At Art Explorers, 21 kids learned about the surrealist artist Salvador Dalí and made a clay portrait of the artist (pictured above).

Risa's Virtual Kids Book Club continues to be popular. 15 kids participated in a discussion about Dan Gutman's first graphic novel, "Mr. Corbett is in Orbit!"

We held several story times. Risa's weekly evening story time had an Olympic focus on August 5; 13 kids read stories about the Olympics, and made a craft complete with a popsicle stick balance beam. Nina Zarin held a special outdoor Ice Cream Storytime with a great turnout. Kids of all ages stopped by to enjoy ice cream-themed stories and everyone got an ice cream cone! Amy and Risa's monthly Babies and Toddlers Too was farm-themed and featured a paper bag horse craft.

The Teen Grab and Go bags continue to be popular. Once again, Angie Joo designed the activities this month: a fleece pillow and a decoupage craft. A total of 30 teens took them home.

Our monthly Teen Advisory Board meeting was attended by 7 teens. After some production delays, our TAB shirts have arrived and will be distributed to the teens.

Our Chess Club resumed with 5 teens in attendance.

Local business Looney Balloons, which donated our Summer Reading balloon towers, gifted us with two more balloon displays themed to celebrate Back to School.

Personnel

Library Crossroads administered a staff survey about the community and the library as part of the strategic planning process. I will review the results at the Patron Services Committee.

I was elected to the MAIN Board as one of two representatives from the Large Libraries Caucus for 2022-23. Meetings happen monthly and will be mostly virtual, so I won't be out of the library for them. This will give our library more input into planning and implementation of new initiatives.

Brandy Neary joined the Library in the position of Young Adult/Community Services Librarian on Monday, August 30. Brandy's first meeting with our Teen Advisory Board is on September 13th. In addition, we are planning an outdoor meet and greet with light refreshments for the end of September, so that Montville teens have a chance to get acquainted with their new YA librarian. We are happy to have Brandy on the team!

Staff Training/ Development

Walter attended a Town Hall with our video streaming platform Kanopy. He learned about and shared many of the upcoming improvements that will result from its purchase by OverDrive, including the addition of 1600+ new

titles and 250+ partners, like Lionsgate, Warner Bros. and MGM, as well as a new and improved search engine.

Members of the Circ team, including Nilufer, Tracy, Sue and Jo attended a MAIN training session on Cataloging in LEAP with Polaris 7.0.

Molly attended two LibraryNJ Skills Sharing sessions – one on Email marketing and the other on best practices for Instagram.

Michael and I received further training on the Aspen Discovery Layer.

Technology

Michael DeVincenzo designed a new, combined website page for our Digital Collections, bringing all resource links together, including eBooks and research databases. Previously, this content was divided into two separate pages.

Michael created a preliminary inventory list and budget for hardware and supplies for the planned Discovery Center. Michael also researched potential upgrades to the Pio Costa A/V system.

We ordered three new computers for public use to replace computers that were at the end of their useful life.

Catherine, Molly, and Michael continued to test the Aspen Discovery layer that MAIN will incorporate into the public catalog. This will make the catalog easier to use and customize (for example, we can post themed reading lists and advertise our events).

Meetings

Aug 3 – “Privacy, Please!” Webinar Part 2 – Molly, Circ

Aug 9 – Finance Committee Meeting

Aug 10 - LibraryLinkNJ Skill Sharing - Instagram – Molly

Aug 11 – kanopy Public Library Town Hall - Walter

Aug 18 – Library Patron Services Committee

NJLA Professional Development Committee - Molly

Aug 23 – Aspen Discovery Layer Q&A – Catherine, Michael

NJLA Access Navigators – Molly

Aug 24 – Circulation Dept. Meeting, Walter, Catherine, Molly & Circ team

LibraryLinkNJ Skill Sharing - Email Marketing – Molly

Aug 25 - MAIN ILS Committee Meeting – Walter

Aug 27 –MAIN Directors Meeting- Catherine

Aug 31 – MAIN Large Libraries Caucus - Catherine

Cataloging in Leap with Polaris 7.0 - Nilufer, Tracy, Sue, Jo

Respectfully submitted,

Catherine LaBelle

Director

FUND 01
BALANCE SHEET
AS OF: 08/31/21

2021

2020

Assets

01-100-00	Petty Cash - Circulation Desk	50.00	50.00
01-100-01	Petty Cash	341.92	341.92
01-100-02	Lakeland - Operating Checking	299,067.00	108,519.72
01-100-03	Lakeland - Payroll Account	8,784.38	33,435.88
01-100-04	Lakeland CD Accounts	251,085.47	266,741.17
01-100-08	Lakeland - Capital Reserve	165,349.52	280,229.08
01-100-10	Lakeland - Restricted Donations	29,900.95	27,891.70
01-140-01	Furniture & Fixtures	304,028.32	304,028.32
01-140-02	Property Plant Improvements	177,366.27	177,366.27
01-140-03	Computer Equip & Related Asset	131,627.57	131,627.57
01-140-04	Other Capital	38,632.24	38,632.24
01-140-05	Capital - Edmunds	5,137.50	5,137.50
	Total Assets	<u>1,411,371.14</u>	<u>1,374,001.37</u>

Liabilities & Fund Balance

01-200-00	Accounts Payable	73,000.00	73,000.00
01-200-01	Payroll Taxes Payable	6,529.86-	0.00
01-200-10	Salaries & Wages Payable	18,694.79-	0.00
01-200-11	Sick Hrs Year End Accrual	42,881.00	42,881.00
01-211-00	Section 125 Withholding HDV	1,975.52	2,489.94
01-212-00	PERS 414/CINS withholding	14,461.63	20,705.32
01-218-00	Reserve for Encumbrances	64,664.28	115,165.20
01-400-01	Appropriation Reserve	969.78	1,044.46
	Total Liabilities	<u>172,727.56</u>	<u>255,285.92</u>
01-351-03	Restricted Fund Balance	99,950.89	99,950.89
01-390-04	Plant Fund - Investment in Fixed Assets	654,586.90	654,586.90
01-390-05	Fund Balance	364,177.66	364,177.66
	Total	<u>1,118,715.45</u>	<u>1,118,715.45</u>

Revenue	1,131,408.98	0.00
Less Expenses	<u>1,011,480.85</u>	<u>0.00</u>
Net	<u>119,928.13</u>	<u>0.00</u>
Total Fund Balance	<u>1,238,643.58</u>	<u>1,118,715.45</u>
Total Liabilities & Fund Balance	<u>1,411,371.14</u>	<u>1,374,001.37</u>

Range of Checking Accts: 01 OPERATING to 01 OPERATING Range of Check Ids: 15040 to 15096
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
15040	08/31/21	AMYRE005 Amy Resnikoff	35.14		69
15041	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15042	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15043	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15044	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15045	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15046	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15047	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15048	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15049	08/31/21	BAKER005 Baker & Taylor	0.00	08/31/21 VOID	0
15050	08/31/21	BAKER005 Baker & Taylor	6,536.13		69
15051	08/31/21	BIBLIOTH Bibliotheca, LLC	1,475.46		69
15052	08/31/21	BRIST005 Bristol ID Technologies	485.00		69
15053	08/31/21	CATHERI Catherine Labelle	62.32		69
15054	08/31/21	CLEAN Clean Impressions, Inc.	439.00		69
15055	08/31/21	DELL Dell Marketing, L.P.	2,852.19		69
15056	08/31/21	DEMCO005 Demco, Inc.	829.17		69
15057	08/31/21	DONNELLY Donnelly Energy	7,109.68		69
15058	08/31/21	ELECT005 Electronic Office Systems	806.40		69
15059	08/31/21	ELIZA005 Elizabeth Johansen	250.00		69
15060	08/31/21	ENGIN005 Engineered Security Systems	880.00		69
15061	08/31/21	EXCEL005 Excellent Building Services	2,516.72		69
15062	08/31/21	FLOTE005 FLO-TECH	126.30		69
15063	08/31/21	GREG005 Gregory J. Della Pia	916.66		69
15064	08/31/21	HUGHE005 Hughes Environmental	6,215.26		69
15065	08/31/21	IFPTE005 IFPTE	109.24		69
15066	08/31/21	IRONMOUN IRON MOUNTAIN	271.44		69
15067	08/31/21	JOLIE DE Ants in the Pants, LLC	175.00		69
15068	08/31/21	JOLIE DE Ants in the Pants, LLC	175.00		69
15069	08/31/21	JOLIE DE Ants in the Pants, LLC	175.00		69
15070	08/31/21	JOSEPH P Jospeh P. Fischer	395.00		69
15071	08/31/21	KANOPY Kanopy, Inc.	241.00		69
15072	08/31/21	LAWN005 Lawn World, Inc.	450.00		69
15073	08/31/21	MAINI005 M.A.I.N., Inc.	13,131.15		69
15074	08/31/21	MIDWE005 Midwest Tape	0.00	08/31/21 VOID	0
15075	08/31/21	MIDWE005 Midwest Tape	1,371.34		69
15076	08/31/21	MIKE IVA Michael Ivankovich	250.00		69
15077	08/31/21	NJNAT005 NJ Natural Gas Co.	337.34		69
15078	08/31/21	OPTIM005 Optimum	184.94		69
15079	08/31/21	PETTY005 Pettycash	36.30		69
15080	08/31/21	PITNE005 Pitney Bowes Global Financial	80.74		69
15081	08/31/21	RANDY CA Randy Calistri-Yeh	400.00		69
15082	08/31/21	REBECCA Rebecca Manci	50.00		69
15083	08/31/21	REBECCA Rebecca Manci	50.00		69
15084	08/31/21	REBECCA Rebecca Manci	50.00		69
15085	08/31/21	REBECCA Rebecca Manci	50.00		69
15086	08/31/21	REBECCA Rebecca Manci	50.00		69
15087	08/31/21	REBECCA Rebecca Manci	50.00		69
15088	08/31/21	STAPL005 Staples Advantage	812.25		69
15089	08/31/21	SUNRI005 Sunrise ShopRite	40.58		69
15090	08/31/21	SYNCB005 SYNCB/AMAZON	136.87		69

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
15091	08/31/21	THE ATLA The Atlantic	64.95		69
15092	08/31/21	THE DOLL The Doll Loft	470.00		69
15093	08/31/21	ULINE Uline	53.98		69
15094	08/31/21	UNITE005 UPS	23.20		69
15095	08/31/21	VERI0010 VERIZON	561.58		69
15096	08/31/21	WHARTON Wharton Public Library	12.00		69

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	47	10	51,794.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	47	10	51,794.33	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	1,754.16	0.00	0.00	1,754.16
CAPITAL BUDGET	0-02	250.00	0.00	0.00	250.00
Year Total:		2,004.16	0.00	0.00	2,004.16
	1-01	39,387.90	0.00	109.24	39,497.14
CAPITAL BUDGET	1-02	10,293.03	0.00	0.00	10,293.03
Year Total:		49,680.93	0.00	109.24	49,790.17
Total of All Funds:		51,685.09	0.00	109.24	51,794.33

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 1- - - to 1- - -
Budget Account Range: 1- - - to 1- - -
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 08/31/21
Current Period: 08/01/21 to 08/31/21
Prior Year: 08/01/20 to 08/31/20

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
1-01-401-01	Fines Income	\$49.35	\$7,500.00	\$490.51	\$1,846.90	-\$5,653.10	25%
1-01-401-03	Copier Income	\$0.00	\$700.00	\$23.10	\$165.58	-\$534.42	24%
1-01-401-05	Computer Print Outs Income	\$0.00	\$1,800.00	\$147.12	\$703.59	-\$1,096.41	39%
1-01-401-07	Township Income	\$137,841.92	\$1,676,900.00	\$139,739.75	\$1,117,918.00	-\$558,982.00	67%
1-01-401-08	Donations Income	\$0.00	\$0.00	\$0.00	\$13.46	\$13.46	0%
1-01-401-09	Lost Items	\$37.00	\$1,000.00	\$40.00	\$677.05	-\$322.95	68%
1-01-401-10	State Aid Income	\$0.00	\$9,500.00	\$0.00	\$0.00	-\$9,500.00	0%
1-01-401-11	Miscellaneous Income	\$0.00	\$400.00	\$0.00	\$1,887.34	\$1,487.34	472%
1-01-401-15	Interest Income	\$34.52	\$4,500.00	\$51.99	\$4,475.03	-\$24.97	99%
1-01-401-16	Lost Cards	\$0.00	\$300.00	\$17.00	\$81.00	-\$219.00	27%
1-01-401-18	Disks/Faxes	\$0.00	\$400.00	\$7.00	\$64.60	-\$335.40	16%
	Program 401 Total	\$137,962.79	\$1,703,000.00	\$140,516.47	\$1,127,832.55	-\$575,167.45	66%
1-01-402-30	Restricted Contributions	\$0.00	\$7,500.00	\$331.32	\$2,776.43	-\$4,723.57	37%
1-01-402-35	ELL Program Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-402-45	Founding Era Grant	\$0.00	\$800.00	\$0.00	\$800.00	\$0.00	100%
1-01-402-55	Grow With Google Grant	\$0.00	\$2,000.00	\$0.00	\$0.00	-\$2,000.00	0%
	Program 402 Total	\$0.00	\$10,300.00	\$331.32	\$3,576.43	-\$6,723.57	35%
	Revenue Total	\$137,962.79	\$1,713,300.00	\$140,847.79	\$1,131,408.98	-\$581,891.02	66%

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-01-601-000	B-1 - COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-010	Salaries & Wages Expense	\$53,442.85	\$790,900.00	\$55,572.58	\$450,001.72	\$0.00	\$340,898.28	57%
1-01-601-020	Accrued Salaries/Wages Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-050	ELL Program Grant Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-601-100	Taxes/FICA/UE	\$4,314.24	\$64,500.00	\$4,392.26	\$36,353.06	\$0.00	\$28,146.94	56%
1-01-601-110	Health Benefits Expense	\$6,483.74	\$113,300.00	\$0.00	\$62,293.70	\$0.00	\$51,006.30	55%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-01-601-120	PERS Expense	\$0.00	\$96,800.00	\$0.00	\$92,206.00	\$0.00	\$4,594.00	95%
1-01-601-130	DCRP Expense	\$0.00	\$3,200.00	\$0.00	\$1,750.31	\$0.00	\$1,449.69	55%
	Program 601 Total	\$64,240.83	\$1,068,700.00	\$59,964.84	\$642,604.79	\$0.00	\$426,095.21	60%
1-01-602-000	B-2 - COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-602-010	Collection Development Software	\$4,495.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
1-01-602-020	Adult Books	\$5,196.01	\$27,000.00	\$3,060.40	\$19,883.92	\$5,658.27	\$1,457.81	95%
1-01-602-030	Adult BOCD	\$406.18	\$2,500.00	\$286.64	\$1,647.89	\$0.00	\$852.11	66%
1-01-602-040	Adult DVD	\$130.04	\$11,000.00	\$466.59	\$3,292.38	\$555.05	\$7,152.57	35%
1-01-602-050	Adult eBooks	\$651.60	\$6,000.00	\$1,006.20	\$4,657.49	\$0.00	\$1,342.51	78%
1-01-602-060	Adult eAudio	\$241.40	\$6,000.00	\$559.59	\$1,694.27	\$0.00	\$4,305.73	28%
1-01-602-070	Adult Music CD	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
1-01-602-090	Periodicals	\$119.95	\$11,000.00	\$64.95	\$3,395.29	\$0.00	\$7,604.71	31%
1-01-602-110	Games	\$575.37	\$7,000.00	\$0.00	\$1,756.01	\$0.00	\$5,243.99	25%
1-01-602-120	J Books	\$3,223.31	\$25,000.00	\$2,458.79	\$13,707.40	\$4,144.84	\$7,147.76	71%
1-01-602-130	J BOCD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-140	J DVD	\$204.15	\$2,000.00	\$103.70	\$779.20	\$267.08	\$953.72	52%
1-01-602-150	J eBooks	\$521.70	\$1,000.00	\$112.45	\$1,343.00	\$0.00	-\$343.00	134%
1-01-602-160	J eAudio	\$193.10	\$1,000.00	\$67.27	\$628.59	\$0.00	\$371.41	63%
1-01-602-170	J Music CD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-180	YA Books	\$733.30	\$7,500.00	\$548.79	\$3,987.86	\$275.31	\$3,236.83	57%
1-01-602-190	YA BOCD	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-602-210	YA eBooks	\$130.51	\$1,000.00	\$60.10	\$759.26	\$0.00	\$240.74	76%
1-01-602-220	Young Adults eAudio	\$48.35	\$1,000.00	\$40.82	\$485.98	\$0.00	\$514.02	49%
1-01-602-230	Streaming	\$228.39	\$9,500.00	\$839.86	\$7,212.56	\$0.00	\$2,287.44	76%
1-01-602-240	On Line Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Program 602 Total	\$17,098.36	\$126,500.00	\$9,676.15	\$65,231.10	\$10,900.55	\$50,368.35	60%
1-01-603-000	B3 - PROGRAMS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-603-230	Program - Adult	\$10.00	\$13,000.00	\$770.00	\$7,718.06	\$1,110.00	\$4,171.94	68%
1-01-603-240	Program - Children	\$186.45	\$4,500.00	\$920.00	\$3,120.76	\$927.35	\$451.89	90%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

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<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-01-603-250	Summer Reading / Reading Programs	\$387.85	\$5,000.00	\$80.45	\$2,687.33	\$225.00	\$2,087.67	58%
1-01-603-260	Museum Passes	\$0.00	\$2,000.00	\$0.00	\$2,975.00	\$0.00	-\$975.00	149%
1-01-603-270	Programs YA	\$0.00	\$2,000.00	\$0.00	\$502.61	\$378.00	\$1,119.39	44%
1-01-603-280	Library-Wide Cultural/Family Programing	\$0.00	\$2,000.00	\$0.00	\$1,168.14	\$0.00	\$831.86	58%
1-01-603-300	Technology Programming	\$1,035.00	\$3,500.00	\$0.00	\$2,415.00	\$0.00	\$1,085.00	69%
1-01-603-310	25th Anniversary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-603-320	National Library Week	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
1-01-603-330	Online Programming	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0%
	Program 603 Total	\$1,619.30	\$40,000.00	\$1,770.45	\$20,586.90	\$2,640.35	\$16,772.75	58%
1-01-604-000	B-4 - SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-604-010	Business Office/Library/Print	\$563.55	\$11,500.00	\$1,100.81	\$7,880.28	\$147.13	\$3,472.59	70%
1-01-604-070	Postage - Supplies	\$600.00	\$1,000.00	\$217.00	\$838.90	\$0.00	\$161.10	84%
1-01-604-080	Freight-Shipg (Non-Collection)	\$130.38	\$1,500.00	\$23.20	\$488.68	\$0.00	\$1,011.32	33%
	Program 604 Total	\$1,293.93	\$14,000.00	\$1,341.01	\$9,207.86	\$147.13	\$4,645.01	67%
1-01-605-000	B-5 - PUBLIC RELATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-605-040	PR - Mailing	\$0.00	\$1,000.00	\$0.00	\$1,200.00	\$0.00	-\$200.00	120%
1-01-605-060	PR - Materials	\$0.00	\$1,000.00	\$0.00	\$225.53	\$0.00	\$774.47	23%
1-01-605-070	Staff/Volunteer Recognition	\$0.00	\$1,000.00	\$0.00	\$720.04	\$0.00	\$279.96	72%
	Program 605 Total	\$0.00	\$3,000.00	\$0.00	\$2,145.57	\$0.00	\$854.43	72%
1-01-606-000	B- 6 - STAFF DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-606-010	Staff Development	\$1,499.00	\$3,600.00	\$0.00	\$157.94	\$0.00	\$3,442.06	4%
1-01-606-030	Reimb.Exp. (milg, lodg, meals)	\$0.00	\$400.00	\$0.00	\$25.00	\$0.00	\$375.00	6%
1-01-606-040	Professional Dues	\$135.00	\$1,500.00	\$0.00	\$850.00	\$0.00	\$650.00	57%
1-01-606-050	Conference Travel	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
	Program 606 Total	\$1,634.00	\$8,000.00	\$0.00	\$1,032.94	\$0.00	\$6,967.06	13%
1-01-607-000	B-7 - UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-607-010	Utilities - Electric	\$5,644.10	\$57,500.00	\$0.00	\$17,727.35	\$0.00	\$39,772.65	31%
1-01-607-030	Utilities - Gas	\$329.61	\$15,000.00	\$337.34	\$10,848.01	\$0.00	\$4,151.99	72%
1-01-607-040	Utilities - Telephone	\$531.00	\$6,000.00	\$561.58	\$4,444.55	\$0.00	\$1,555.45	74%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<i>Budget Account</i>	<i>Description</i>	<i>Prior Yr Budget</i>	<i>Budgeted</i>	<i>Curr Budget</i>	<i>YTD Budget</i>	<i>Encumbered</i>	<i>Balance</i>	<i>% Expd</i>
1-01-607-050	Internet Provider	\$184.94	\$2,500.00	\$184.94	\$1,479.52	\$0.00	\$1,020.48	59%
	Program 607 Total	\$6,689.65	\$81,000.00	\$1,083.86	\$34,499.43	\$0.00	\$46,500.57	43%
1-01-608-000	B-8 - PHYSICAL PLANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-608-010	Plant - Repairs, Bldgs,Grounds	\$350.00	\$21,600.00	-\$14,324.78	\$5,066.85	\$0.00	\$16,533.15	23%
1-01-608-030	Plant - Cleaning/Maintenance	\$2,899.00	\$34,400.00	\$2,516.72	\$24,669.37	\$0.00	\$9,730.63	72%
1-01-608-040	Plant - Fire/Burglery Alarm	\$1,146.00	\$3,000.00	\$880.00	\$1,160.00	\$424.00	\$1,416.00	53%
1-01-608-050	Plant - HVAC Maintenance	\$3,936.00	\$16,000.00	\$4,054.00	\$4,054.00	\$0.00	\$11,946.00	25%
1-01-608-060	Plant - Lawn Sprinklers Maint	\$450.00	\$3,000.00	\$450.00	\$1,676.71	\$0.00	\$1,323.29	56%
1-01-608-090	Plant -Telephone Equipment	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-608-100	Plant - Records Retention/Destruction	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-608-110	Plant - Repairs HVAC	\$0.00	\$18,000.00	\$16,486.04	\$16,486.04	\$0.00	\$1,513.96	92%
1-01-608-120	Plant - Carpet Cleaning	\$0.00	\$2,100.00	\$439.00	\$439.00	\$0.00	\$1,661.00	21%
1-01-608-130	Plant - Window Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-608-140	Plant - Landscape Maintenance	\$0.00	\$2,000.00	\$0.00	\$875.00	\$975.00	\$150.00	92%
1-01-608-150	Plant - Concrete Repairs	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
	Program 608 Total	\$8,781.00	\$108,600.00	\$10,500.98	\$54,426.97	\$1,399.00	\$52,774.03	51%
1-01-609-000	B-9 - EQUIPMENT/MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-609-030	EM RFID Equipment	\$0.00	\$12,000.00	\$0.00	\$0.00	\$11,225.41	\$774.59	94%
1-01-609-050	EM - Copiers	\$0.00	\$2,000.00	\$556.40	\$556.40	\$0.00	\$1,443.60	28%
1-01-609-070	Computer Software	\$0.00	\$2,000.00	\$0.00	\$175.00	\$0.00	\$1,825.00	9%
1-01-609-075	Edmunds Software	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
1-01-609-080	EM - Audio/Visual	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
1-01-609-090	EM - Piano Tuning	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
1-01-609-100	EM - Postage Meter	\$0.00	\$800.00	\$0.00	\$510.12	\$0.00	\$289.88	64%
1-01-609-110	Envisionware Annual Contract	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0%
	Program 609 Total	\$0.00	\$23,100.00	\$556.40	\$1,241.52	\$11,225.41	\$10,633.07	54%
1-01-610-000	B-10 - EXPENSED EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-610-010	Color Copy Usage	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
1-01-610-020	Copier Usage B&W	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
Program 610 Total		\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0%
1-01-611-000	B-11 - PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-611-010	Audit	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
1-01-611-020	Accounting Fees	\$916.66	\$11,000.00	\$916.66	\$7,333.28	\$0.00	\$3,666.72	67%
1-01-611-030	MAIN Assessment	\$13,161.17	\$53,000.00	\$13,131.15	\$52,524.56	\$0.00	\$475.44	99%
1-01-611-070	Computer Support & Service	\$190.00	\$6,500.00	\$0.00	\$1,313.27	\$0.00	\$5,186.73	20%
1-01-611-100	Web Site Maintenace	\$15.99	\$500.00	\$62.32	\$76.32	\$0.00	\$423.68	15%
1-01-611-150	Legal	\$0.00	\$2,500.00	\$0.00	\$150.00	\$0.00	\$2,350.00	6%
1-01-611-250	Board Secretary	\$250.00	\$3,000.00	\$250.00	\$1,750.00	\$0.00	\$1,250.00	58%
1-01-611-260	Payroll Service Fee	\$619.97	\$8,000.00	\$639.05	\$5,347.85	\$0.00	\$2,652.15	67%
1-01-611-320	Other Professional Services	\$0.00	\$800.00	\$19.30	\$827.20	\$2,650.00	-\$2,677.20	435%
1-01-611-340	QPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Program 611 Total		\$15,153.79	\$90,300.00	\$15,018.48	\$69,322.48	\$2,650.00	\$18,327.52	80%
1-01-612-000	B-12 OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-612-010	Township In-Kind Services	\$0.00	\$50,400.00	\$0.00	\$35,285.61	\$0.00	\$15,114.39	70%
1-01-612-020	Township Insurances	\$0.00	\$28,500.00	\$0.00	\$20,378.64	\$0.00	\$8,121.36	72%
1-01-612-030	O/E- Contingencies	\$3,194.59	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
1-01-612-040	O/E - Licenses & Fees	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0%
1-01-612-060	O/E - Board Misc	\$0.00	\$1,800.00	\$8.18	\$439.10	\$0.00	\$1,360.90	24%
1-01-612-065	Delivery	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0%
Program 612 Total		\$3,194.59	\$92,200.00	\$8.18	\$56,103.35	\$0.00	\$36,096.65	61%
1-01-613-000	B-13 - GRANT EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-01-613-017	Founding Era Grant	\$0.00	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	100%
1-01-613-019	Grow With Google Grant	\$12.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0%
Program 613 Total		\$12.00	\$2,700.00	\$0.00	\$800.00	\$0.00	\$1,900.00	30%
Budget Total		\$119,717.45	\$1,663,600.00	\$99,920.35	\$957,202.91	\$28,962.44	\$677,434.65	59%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

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<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
01			Prior	Current	YTD			
			Revenue:	\$137,962.79	\$140,847.79	\$1,131,408.98		
			Expended:	\$119,717.45	\$99,920.35	\$957,202.91		
			Net Income:	\$18,245.34	\$40,927.44	\$174,206.07		
<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
1-02-801-000	CAPITAL BUDGET	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-802-020	Display Shelving	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
1-02-802-030	New Soft Seating	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
1-02-802-185	Tables - Pio Costa	\$0.00	\$5,000.00	\$331.16	\$331.16	\$0.00	\$4,668.84	7%
1-02-802-195	Tables - Adult Section	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0%
	Program 802 Total	\$0.00	\$17,800.00	\$331.16	\$331.16	\$0.00	\$17,468.84	2%
1-02-803-000	PROPERTY & PLANT IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-803-170	Landscaping	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
1-02-803-210	Chiller	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-803-250	Architect	\$0.00	\$15,000.00	\$0.00	\$4,057.11	\$10,942.89	\$0.00	100%
1-02-803-270	Security Cameras - Auditorium	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
	Program 803 Total	\$0.00	\$19,500.00	\$0.00	\$4,057.11	\$10,942.89	\$4,500.00	77%
1-02-804-000	COMPUTER & RELATED EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-804-010	Computer Equipment	\$0.00	\$12,800.00	\$774.86	\$1,449.91	\$59.21	\$11,290.88	12%
1-02-804-015	Computer Related Equipment	\$1,100.91	\$5,100.00	\$0.00	\$309.32	\$645.00	\$4,145.68	19%
	Program 804 Total	\$1,100.91	\$17,900.00	\$774.86	\$1,759.23	\$704.21	\$15,436.56	14%
1-02-805-000	OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
1-02-805-030	Capital Contingency	\$0.00	\$9,500.00	\$7,109.68	\$7,138.65	\$233.94	\$2,127.41	78%
	Program 805 Total	\$0.00	\$9,500.00	\$7,109.68	\$7,138.65	\$233.94	\$2,127.41	78%
	CAPITAL BUDGET Budget Total	\$1,100.91	\$64,700.00	\$8,215.70	\$13,286.15	\$11,881.04	\$39,532.81	39%

Montville Township Public Library
Statement of Revenue and Expenditures - Operating

9/8/2021
11:13 AM

<u>Budget Account</u>	<u>Description</u>	<u>Prior Yr Budget</u>	<u>Budgeted</u>	<u>Curr Budget</u>	<u>YTD Budget</u>	<u>Encumbered</u>	<u>Balance</u>	<u>% Expd</u>
02	CAPITAL BUDGET		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:		\$0.00	\$0.00	\$0.00			
	Expended:		\$1,100.91	\$8,215.70	\$13,286.15			
	Net Income:		-\$1,100.91	-\$8,215.70	-\$13,286.15			

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$137,962.79	\$140,847.79	\$1,131,408.98
Expended:	\$120,818.36	\$108,136.05	\$1,011,332.54
Net Income:	\$17,144.43	\$32,711.74	\$120,076.44

MONTVILLE TOWNSHIP PUBLIC LIBRARY AUGUST 2021 PROGRAM ATTENDANCE
September 13 , 2021 Board Meeting

August Programs In Person and Virtual

LIBRARY SPONSORED PROGRAMS	Aug 2021	Aug 2020
Children - Staff Programs		
Reading & Story Times w/ craft and snack bag	79	
Messy Munchkins & Wacky Wednesdays Craft	14	
Kids Tie Dye and Mosaics Workshops	150	
Art Explorers	21	
Book Club	35	
Wacky Wednesdays	40	
ABC Wednesdays	8	
Games - Bingo & Legos	13	
Kiddie Academy Pre-School Outreach	109	
Children - Staff Programs Total	469	683 *
Children - Paid Presenters		
Sew It Workshop	10	
Mountainside Stables - Petting Zoo	50	
Children - Paid Presenters Total	60	50
Total All Children's Programs	529	733
Young Adults - Staff Programs		
TAB Meeting	7	
Chess Club	5	
Teen Grab & Go Bags	30	
Young Adult - Staff Programs Total	42	14
Young Adult - Paid Presenters		
Young Adult - Paid Presenters Total	0	0
Total All Young Adult Programs	42	14
Adult - Staff Programs		
Book Club	9	
Knitting	16	
Movie	22	
Craft Workshop Grab and Go	40	
Adult Staff Programs Total	87	128
Adult - Paid Presenters		
Chair Yoga	50	
Montville "U" Lectures	60	
Wellness Program	8	
Adult - Paid Presenters Total	118	103
Total All Adult Programs	205	231
Library Sponsored Total	776	978 *
OUTSIDE GROUPS		
Outside Groups Total	0	0
GRAND TOTAL	776	978

August Book Displays
National Golf Month - Adult, Children
Appreciation Month - Adults, Young Adults, Children
August 26th National Dog Day - Adults, Children
National Book Lovers Day - Adults, Young Adults, Children
Tails and Tales Summer Theme - Children
Frankenstein Day Adults, Young Adults, Children
Biographies & Memoirs - Adults, Young Adults, Children
Back to School - Children
Rosh Hashanah - Children
Labor Day - Children
Summer Movies
LibraryReads - Adults
NY Times Best Sellers - Adults, Young Adults, Children
Perennial Reads - Adults
Staff Picks - Adults, Young Adults

* August 2020 totals include You Tube views.
 We no longer count You Tube views.
 We only count attendance for in person and virtual real time events.