

Montville Township Public Library
Board of Trustees Meeting
January 9, 2023
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045

REORGANIZATION

MEMBERS PRESENT
Mr. Larry Hines
Ms. Deb Nielson
Ms. Linda Peskin
Mr. David Tubbs
Mrs. Diana Paradise
Mr. Charles Grau
Mrs. Deborah Kozell
Mr. Robert Donohue
Mayor Kayne

Catherine LaBelle, Library Director – Present

Mary Grace Zaccaria, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Mr. Hines, at 7:00 p.m.

II. Open Public Meetings Act Statement

Secretary Johansen stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Reorganization

Mr. Hines nominated Mayor Kayne as Temporary Chairman.

Mayor Kayne asked the nominating committee Chair, Mr. Donohue for their recommendations.

Mr. Donohue made a motion to nominate Larry Hines as President, Charles Grau as Vice-President, Dianna Paradise as Secretary, Linda Peskin as Treasurer and Robert Donahue as Assistant Treasurer. Seconded by Mr. Tubbs. All in favor by roll call vote.

- A. Mr. Hines designated the Daily Record as official newspaper of record and notice. Secondary notification will be The Citizen. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.**
- B. Mr. Hines presented resolution to engage the services of Michael A. Cerrone as legal counsel for the year 2023 at a rate of \$200/hour. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.**
- C. Mr. Hines presented resolution to retain the Board Recording Secretary services of Liz Johansen for the year 2023 for \$250 a meeting. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote**
- D. Mr. Hines presented resolution to retain the accounting services of Greg Della Pia, CPA for the year 2023, at an annual rate of \$12,000. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.**
- E. Mr. Hines presented resolution to retain the auditing services of Wielkotz & Company for the year 2023 at an annual rate of \$4,500. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.**
- F. Resolution to approve the Fines and Fee Schedule for 2023. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.**
- G. Mr. Hines presented resolution to approve the following regular and alternate dates for the Board Meetings for 2023: Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.**

Regular: February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 16, November 13, December 11 and January 8, 2024.

Alternate: February 27, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 23, November 20, December 18, January 22, 2024.

H. Resolution to approve the holiday schedule (as per union contract) for 2023/2024. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote

Monday, January 16	MLK, Jr. Day
Monday, February 20	President's Day
Friday, April 7	Good Friday
Monday, May 29	Memorial Day
Tuesday, July 4	Independence Day
Monday, September 4	Labor Day
Monday, October 9	Columbus Day
Friday, November 10	Veteran's Day
Thursday, November 23	Thanksgiving Day
Friday, November 24	Thanksgiving Friday
Monday, December 25	Christmas Eve observed
Tuesday, December 26	Christmas Day observed
Monday, January 1, 2024	New Year's Day observed
Monday, January 15, 2024	Martin Luther King, Dr. Day

I. Resolution to adopt early closing (5pm) schedule for 2023. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.

Tuesday, June 21	Robert R. Lazar Graduation
Wednesday, June 22	Montville Twp. High School Graduation
Wednesday, November 22	Thanksgiving Eve

J. Resolution to close the Library to the public on Wednesday, June 28, Thursday, June 29 and Friday, June 30 for the Township Fourth of July Celebration. Motion made by Mr. Grau, Seconded by Mr. Tubbs. All in favor by voice vote.

Adjournment

Motion by Mr. Grau to adjourn this portion of the meeting at 7:08pm. Seconded by Mr. Tubbs. All in favor by voice vote.